

# 2009 UPWP

## HOUMA THIBODAUX MPO UNIFIED PLANNING WORK PROGRAM

For State Fiscal Year 2009 (July 1, 2008 through June 30, 2009)

(FHWA) PL-0011 (32)  
State Project No. 736-55-0045

(FTA) LA-80-0017  
State Project No. 741-55-0110

*Prepared by the South Central Planning & Development Commission serving as the METROPOLITAN PLANNING ORGANIZATION for the HOUMA-THIBODAUX METROPOLITAN AREA, In cooperation with the Technical Advisory Committee, Louisiana Department of Transportation and Development, Federal Highways Administration, and the Federal Transit Administration*

*Adopted - February 28, 2008*

TABLE OF CONTENTS

INTRODUCTION .....2

METROPOLITAN PLANNING ORGANIZATION .....2

    TRANSPORTATION POLICY COMMITTEE.....3

    TECHNICAL ADVISORY COMMITTEE .....3

UNIFIED PLANNING WORK PROGRAM.....3

PUBLIC PARTICIPATION IN THE PLANNING PROCESS.....4

    PUBLIC INVOLVEMENT PROGRAM .....5

HOUMA-TERREBONNE METROPOLITAN PLANNING ORGANIZATION .....7

LIST OF ABBREVIATIONS .....8

TASK A. URBAN AREA PLANNING – FEDERAL TRANSIT ADMINISTRATION.....9

TASK B. URBAN AREA PLANNING – FEDERAL HIGHWAY ADMINISTRATION.....11

BUDGET SUMMARY: .....13

PUBLIC NOTICE .....14

## INTRODUCTION

Louisiana Governor Mike Foster signed an agreement on March 11, 2000 to create the Houma-Thibodaux Metropolitan Planning Organization (MPO). The agreement designated South Central Planning & Development Commission as the technical staff for the Houma-Thibodaux MPO.

The Houma-Thibodaux MPO "planning area boundaries" will include the Houma Urbanized Area (UZA) and incorporate the City of Thibodaux and areas of Lafourche Parish, which are areas forecasted to become part of the Houma Urbanized Area within a twenty-year forecast period. The completion of the 2000 Census confirmed these boundaries by defining the urbanized area to include the greater Thibodaux area.

The Houma-Thibodaux Metropolitan Planning Organization, in cooperation with the Louisiana Department of Transportation and Development (LADOTD) and the Good Earth Transit System - a public transit service operated by Terrebonne Parish Consolidated Government (TPCG), is responsible for transportation planning for the Houma-Thibodaux Metropolitan Area.

A Metropolitan Planning Organization can be viewed as a consortium of governments and other bodies, such as transit agencies and citizen groups that join together for cooperative transportation planning.

Each year, the Houma-Thibodaux MPO submits to the LADOTD the Unified Planning Work Program (UPWP). The UPWP is a contractual document that describes the federally funded transportation planning activities being undertaken by the Houma-Thibodaux MPO to maintain and improve the overall efficiency of the area's transportation systems. The UPWP process is designed to ensure that a continuing, comprehensive transportation planning program is conducted cooperatively with the LADOTD, U.S. Department of Transportation agencies, and the citizens of the Houma-Thibodaux Metropolitan Area.

## METROPOLITAN PLANNING ORGANIZATION

The activities of the Houma-Thibodaux MPO are performed through the use of two committees: the Transportation Policy Committee and the Technical Advisory Committee.

### TRANSPORTATION POLICY COMMITTEE

The Houma-Thibodaux MPO Transportation Policy Committee (PC) is comprised of nine members: the TPCG-Parish President, four Terrebonne Parish Council Members who represent areas within the planning area, the Mayor of the City of Thibodaux, the Lafourche Parish President, a representative of the Louisiana Department of Transportation and Development and a non-voting representative of the Federal Highway Administration.

The Policy Committee serves as the policy/decision-making board governing all aspects of the planning process including transportation plans and projects, and policy actions of the Houma-Thibodaux MPO.

### TECHNICAL ADVISORY COMMITTEE

The Houma-Thibodaux MPO Technical Advisory Committee (TAC) consists of local and state technical and professional personnel knowledgeable in the transportation and land use fields. The Technical Advisory Committee is responsible for providing guidance and recommendations to the Transportation Policy Committee on transportation plans, programs, and projects.

### UNIFIED PLANNING WORK PROGRAM

The Unified Planning Work Program (UPWP) is a contractual document that discusses the planning priorities facing the Houma-Thibodaux Metropolitan Area and describes planning activities to be performed by the MPO. These planning activities are the joint responsibility of the Louisiana Department of Transportation and Development (LADOTD) and the Houma-Thibodaux Metropolitan Planning Organization.

The Federal Highway Administration, the Federal Transit Administration, the Louisiana Department of Transportation and Development, the Terrebonne Parish Consolidated Government, the City of Thibodaux, and Lafourche Parish provide the financial support for these planning activities.

The development and implementation of the Unified Planning Work Program is required under Federal law (CFR 102 § 240 and 23 § 134) for urbanized areas with populations greater than 50,000.

The Technical Advisory Committee and the Policy Committee develop and endorse the UPWP annually and submits the document to the various Federal and State agencies for approval. The progress of the tasks listed in the UPWP is

monitored quarterly by the Louisiana Department of Transportation and Development.

The emphasis of this year's work program is directed towards continuing the development of the Houma-Thibodaux Metropolitan Planning Organization's Transportation Master Plan. The Transportation Master Plan is a long-term, future (25-year) view of the transportation system. The Transportation Master Plan includes both short-range and long-range strategies and actions that lead to the development of an integrated intermodal transportation system that facilitates the efficient movement of people and goods.

The results of the UPWP and the Transportation Master Plan include the development of the Transportation Improvement Program (TIP). The TIP is a programming document for actual construction and improvement projects consistent with the needs identified through the development of the Transportation Master Plan. The TIP includes all highway and transit projects to be implemented within the upcoming 8 years. The TIP is the link between the planning and the programming of urban transportation projects.

#### PUBLIC PARTICIPATION IN THE PLANNING PROCESS

Legislation such as the Intermodal Surface Efficiency Act of 1991 (ISTEA), the Clean Air Act Amendments of 1990, the Americans with Disabilities Act (ADA), the Transportation Equity Act for the 21<sup>st</sup> Century (TEA-21) and the more recent Safe, Accountable, Flexible, and Efficient Transportation Equity Act: A Legacy for Users of 2003 (SAFETEA-LU) have not only placed new demands on local governments, but have also given them new vehicles for development. One such vehicle is an enhanced community involvement role in the planning process. The nation's Metropolitan Planning Organizations have been charged with enriching the transportation planning process with greater public awareness and involvement.

The Houma-Thibodaux Metropolitan Planning Organization will provide opportunities for citizens contribute ideas and voice opinions, early and often, during the preparation of draft plans and programs through the Public Involvement Program.

## PUBLIC INVOLVEMENT PROGRAM

SAFETEA-LU: Planning Factor # 8 Participation Plan Revised provision: 23 USC 134/49 USC 5303(i)(5), (i)(6), and (j)(4) and 23 RSC 135/49 USC 5304(f)(3) and (g)(3). SAFETEA-LU: Planning Factor # 10 Publication of Plans and TIP Revised provision: Amended 23 USC 134(i)(6) on plans and 23 USC 134(j)(7)(a) on TIP, and for transit, amended 49 USC 5303(i)(6) and 49 USC 5303(j)(7)(a).

The Public Involvement Program of the Houma-Thibodaux Metropolitan Planning Organization includes three main components:

- **Community Dialog**

Information, notices for upcoming meetings, and public involvement activities will be published in the official journal of the Terrebonne Parish Consolidated Government; *The Courier*, and the official journal of the City of Thibodaux and the Lafourche Parish: *The Daily Comet*.

Presentations to neighborhood groups, civic organizations, governmental meetings, and other special interest groups will be made on an as requested basis to discuss transportation activities within the Houma-Thibodaux area. Interested organizations should contact South Central Planning & Development Commission at 985-851-2900.

Information will be provided to the public through technical assistance and access to publications. Official copies of the soon to be completed Houma-Thibodaux Metropolitan Area Transportation Plan and the Transportation Improvement Program (TIP) will be reserved in the Terrebonne Parish, City of Thibodaux and Lafourche Parish public libraries, in electronically-accessible formats and means such as the World Wide Web and are available for viewing at the South Central Planning & Development Commission offices located at 5058 West Main Street (LA-24), Houma, Louisiana, 70360.

- **Public Meetings**

At least one public meeting will be held by the Houma-Thibodaux Metropolitan Planning Organization during the development of the “draft” version of the Houma-Thibodaux Metropolitan Area Transportation Plan and the draft version of the Transportation Improvement Program. Also a public meeting will be held to adopt any final version of either document.

Major amendments to the Metropolitan Transportation Plan and the Transportation Improvement Program will also require a public meeting. Major amendments shall include any addition or deletion of projects deemed regionally significant. Exceptions:

1. Those projects or project groupings that are specifically exempt from public involvement process.
2. Minor revisions to documented text or project descriptions.
3. Revisions to project timing within the TIP time frame.

All public meetings or public hearings will be held at wheelchair accessible locations. Persons with disabilities who have special communication or accommodation needs and who plan to attend meetings may contact South Central Planning & Development Commission staff. Every reasonable effort will be made to accommodate these needs.

All public meetings will be announced in the official journals of the Terrebonne Parish Consolidated Government; *The Courier*, and the official journal of the City of Thibodaux and the Lafourche Parish: *The Daily Comet*.

Efforts will be made to notify stakeholders and invite their participation in the transportation planning process. These stakeholders include, but are not limited to, persons or organizations involved in traffic operations, transportation safety and enforcement, airports and port authorities, and appropriate private transportation providers.

- Review and Comment

Prior to adopting the Houma-Thibodaux Metropolitan Area Transportation Plan and/or the Transportation Improvement Program, or major amendments to either document, the public will be given adequate review time. A notice will be published in the official journal of the Terrebonne Parish Consolidated Government: "The Courier."

A comment or response summary will be included within the Houma-Thibodaux Metropolitan Area Transportation Plan.

The public involvement program will be continuously reviewed by the Houma-Thibodaux Metropolitan Planning Organization for effectiveness.

HOUMA-TERREBONNE METROPOLITAN PLANNING ORGANIZATION

POLICY COMMITTEE

MR. CLAYTON VOISIN, CHAIRMAN	TPCG, COUNCILMEMBER
MS. CHARLOTTE RANDOLPH, VICE CHAIRMAN	LAFOURCHE PARISH, PARISH PRESIDENT
MR. CHARLES CAILLOUET	CITY OF THIBODAUX, MAYOR
MR. MICHEL CLAUDET	TPCG, PARISH PRESIDENT
MR. PETE LAMBERT	TPCG, COUNCILMEMBER
MR. JOHN PIZZOLATTO	TPCG, COUNCILMEMBER
MR. JAMIE SETZE (NON-VOTING MEMBER)	FHWA, PLANNING AND RESEARCH ENGINEER
MR. MICHEAL STACK, DISTRICT 02 ADMINISTRATOR	LOUISIANA DEPT. OF TRANSPORTATION & DEVELOPMENT
MS. ARLANDA WILLIAMS	TPCG, COUNCILMEMBER

TECHNICAL ADVISORY COMMITTEE

MR. PERRY BLANCHARD	TPCG, OPERATIONS MANAGER, ROADS & BRIDGES DEPT.
MR. DAN BROUSSARD	LOUISIANA DEPT. OF TRANSPORTATION & DEVELOPMENT
MR. GREG BUSH	TPCG, DIRECTOR, PUBLIC WOKRS DEPT.
MR. RAY CHERAMIE	LAFOURCHE PARISH, PUBLIC WORKS DIRECTOR
MR. PATRICK GORDON	TPCG, DIRECTOR, PLANNING & ZONING DEPT.
MR. DENNIS HEBERT	LADOTD, DISTRICT 02 TRAFFIC ENGINEER
MR. KERMIT KRAEMER	CITY OF THIBODAUX, PUBLIC WORKS DIRECTOR
MS. BONNIE LAFONT	CITY OF THIBODAUX, GRANTS DIRECTOR
MS. DONNA LAVIGNE	LADOTD, PUBLIC TRANSPORATION ADMINISTRATOR
MR. LYLE LEBLANC	LADOTD, DISTRICT 02 MAINTENANCE ENGINEER
MS. PAT MATHERNE	LAFOURCHE PARISH, PLANNING MANAGER
MS. JOAN SCHEXNAYDER	TPCG, PARISH ENGINEER
MR. JAMIE SETZE	FEDERAL HIGHWAY ADMINISTRATION
MR. WENDELL VOISIN	TPCG, PUBLIC TRANSIT ADMINISTRATOR

STAFF

SOUTH CENTRAL PLANNING & DEVELOPMENT COMMISSION

## LIST OF ABBREVIATIONS

AE	ANNUAL ELEMENT
FHWA	FEDERAL HIGHWAY ADMINISTRATION
FTA	FEDERAL TRANSIT ADMINISTRATION
FY	UPWP FISCAL YEAR - JULY 1 TO JUNE 30
ISTEA	INTERMODAL SURFACE TRANSPORTATION EFFICIENCY ACT OF 1991
LADOTD	LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
MPO	METROPOLITAN PLANNING ORGANIZATION
PC	POLICY COMMITTEE
PL	FHWA FUNDS FOR METROPOLITAN PLANNING
SAFETEA-LU	SAFE, ACCOUNTABLE, FLEXIBLE, AND EFFICIENT TRANSPORTATION EQUITY ACT: A LEGACY FOR USERS
SPR	STATE PLANNING & RESEARCH FUNDS
TAC	TECHNICAL ADVISORY COMMITTEE
TEA-21	TRANSPORTATION EQUITY ACT FOR THE 21 <sup>ST</sup> CENTURY
TIP	TRANSPORTATION IMPROVEMENT PROGRAM
TMP	TRANSPORTATION MASTER PLAN
TPCG	TERREBONNE PARISH CONSOLIDATED GOVERNMENT
TITLE VI	TITLE VI, 42 U.S.C. § 2000D ET SEQ., WAS ENACTED AS PART OF THE LANDMARK CIVIL RIGHTS ACT OF 1964. IT PROHIBITS DISCRIMINATION ON THE BASIS OF RACE, COLOR, AND NATIONAL ORIGIN IN PROGRAMS AND ACTIVITIES RECEIVING FEDERAL FINANCIAL ASSISTANCE.
UPWP	UNIFIED PLANNING WORK PROGRAM

## TASK A. URBAN AREA PLANNING – FEDERAL TRANSIT ADMINISTRATION

### OBJECTIVE:

Provide short- range planning and comprehensive long-range planning for the transit system to insure continuous service, and to meet the future needs of the public transportation customer.

### TASKS AND METHODOLOGY:

Provide assistance with *comprehensive, long-range system level planning* to project and measure future demand for public transportation

- Develop long-range planning variables for decision making (GIS Administrator 75%, MPO Administrator 25%) (Continual) (FTA Section 8 Funds and Local Match) SAFETEA-LU: Planning Factor #9 Visualization Techniques in Plans and Metropolitan TIP Development Revised provision: Amend 23 USC 134(i)(5)(C)(ii) and 49 USC 5303(i)(5)(C)(ii) and 49USC5304(f)(3)(B)(ii). SAFETEA-LU: Planning Factor # 16 Safe Routes to School Revised provision: Public Law 109-59, Section 1404

- Compile socio-demographic data to assess future public transportation demand (GIS Administrator 75%, MPO Administrator 25%) (Continual) (FTA Section 8 Funds and Local Match) SAFETEA-LU: Planning Factor #9 Visualization Techniques in Plans and Metropolitan TIP Development Revised provision: Amend 23 USC 134(i)(5)(C)(ii) and 49 USC 5303(i)(5)(C)(ii) and 49USC5304(f)(3)(B)(ii). SAFETEA-LU: Planning Factor # 16 Safe Routes to School Revised provision: Public Law 109-59, Section 1404

- Develop and maintain transit related GIS databases (GIS Administrator 75%, MPO Administrator 25%) (Continual) (FTA Section 8 Funds and Local Match) SAFETEA-LU: Planning Factor #9 Visualization Techniques in Plans and Metropolitan TIP Development Revised provision: Amend 23 USC 134(i)(5)(C)(ii) and 49 USC 5303(i)(5)(C)(ii) and 49USC5304(f)(3)(B)(ii). SAFETEA-LU: Planning Factor # 16 Safe Routes to School Revised provision: Public Law 109-59, Section 1404

Provide *long-range project level planning* to ensure adequate capital equipment and facilities necessary to provide service to meet the future demand

- Identify capital equipment and facilities required and identify alternatives (MPO Administrator 100%) (Continual) (FTA Section 8 Funds and Local Match) SAFETEA-LU: Planning Factor # 7 Operational and Management Strategies Revised provision: Amend 23 U.S.C. 134(i)(2)(D) and 49 U.S.C. 5303(i)(2)(D). SAFETEA-LU: Planning Factor # 16 Safe Routes to School Revised provision: Public Law 109-59, Section 1404

- Insure capital requirements are budgeted and included in Transportation Improvement Program (MPO Administrator 100%) (Annual) (FTA Section 8 Funds and Local Match) SAFETEA-LU: Planning Factor # 15 Cost Constraints Revised provision: 23 USC 134/49 USC 5303(i)(2)(C), (j)(2)(B); and (j)(3)(D) and 23 USC 135/49 USC 5304(f)(5); (g)(4)(E); and (g)(4)(F). SAFETEA-LU: Planning Factor # 16 Safe Routes to School Revised provision: Public Law 109-59, Section 1404

Provide overall management and administrative support for the operations of the public transportation systems within the HTMPO area

- Prepare Annual Report of Federal Transit Administration related HTMPO activities (MPO Administrator 100%) (Annually in June) (FTA Section 8 Funds and Local Match) SAFETEA-LU: Planning Factor #9 Visualization Techniques in Plans and Metropolitan TIP Development Revised provision: Amend 23 USC 134(i)(5)(C)(ii) and 49 USC 5303(i)(5)(C)(ii) and 49USC5304(f)(3)(B)(ii). SAFETEA-LU: Planning Factor # 11 Annual Listing of Obligated Projects Revised provision: 23 USC 134/49 5303(j)(7)(B) and 23 USC135/49 USC 5304 (g)(4)(B).
- General program assistance with grant administration, fiscal management, personnel management, audit requirements (MPO Administrator 100%) (Continual) (FTA Section 8 Funds and Local Match) SAFETEA-LU: Planning Factor # 15 Cost Constraints Revised provision: 23 USC 134/49 SUC 5303(i)(2)(C), (i)(2)(B); and (j)(3)(D) and 23 USC 135/49 USC 5304(f)(5); (g)(4)(E); and (g)(4)(F). SAFETEA-LU: Planning Factor # 16 Safe Routes to School Revised provision: Public Law 109-59, Section 1404
- Comply with FTA/LADOTD contracts; assist in the preparation of certifications and reports, including financial status reports and the triennial review process (MPO Administrator 100%) (Continual) (FTA Section 8 Funds and Local Match)
- Prepare the Unified Planning Work Program (UPWP) for the next immediate fiscal year, depicting work tasks schedules to be accomplished during that period (MPO Administrator 100%) (Annually in March) (FTA Section 8 Funds and Local Match)
- Prepare and submit the Certifications and Assurances documentation to insure compliance with all applicable Federal statutes, regulations, executive orders and Federal requirements (MPO Administrator 100%) (Annually in March) (FTA Section 8 Funds and Local Match)
- Participate and support transportation committees (MPO Administrator 100%) (Continual) (FTA Section 8 Funds and Local Match) SAFETEA-LU: Planning Factor # 7 Operational and Management Strategies Revised provision: Amend 23 U.S.C. 134(i)(2)(D) and 49 U.S.C. 5303(i)(2)(D) SAFETEA-LU: Planning Factor # 8 Participation Plan Revised provision: 23 USC 134/49 USC 5303(i)(5), (i)(6), and (j)(4) and 23 RSC 135/49 USC 5304(f)(3) and (g)(3). SAFETEA-LU: Planning Factor #9 Visualization Techniques in Plans and Metropolitan TIP Development Revised provision: Amend 23 USC 134(i)(5)(C)(ii) and 49 USC 5303(i)(5)(C)(ii) and 49USC5304(f)(3)(B)(ii). SAFETEA-LU: Planning Factor # 16 Safe Routes to School Revised provision: Public Law 109-59, Section 1404

Provide and assist in *short-range planning* to respond to immediate needs for service changes

- Assist with system and route performance monitoring (MPO Administrator 75%, GIS Administrator 25%) (Continual) (FTA Section 8 Funds and Local Match) SAFETEA-LU: Planning Factor # 7 Operational and Management Strategies Revised provision: Amend 23 U.S.C. 134(i)(2)(D) and 49 U.S.C. 5303(i)(2)(D). SAFETEA-LU: Planning Factor # 16 Safe Routes to School Revised provision: Public Law 109-59, Section 1404
- Provide recommendations to transit management in response to observed performance and or requests for service alterations and expansion (MPO Administrator 100%) (Continual) (FTA Section 8 Funds and Local Match) SAFETEA-LU: Planning Factor # 7 Operational and Management Strategies Revised provision: Amend 23 U.S.C. 134(i)(2)(D) and 49 U.S.C. 5303(i)(2)(D) SAFETEA-LU: Planning Factor # 8 Participation Plan Revised provision: 23 USC 134/49 USC 5303(i)(5), (i)(6), and (j)(4) and 23 RSC 135/49 USC 5304(f)(3) and (g)(3).

#### Participation in the *Transportation Improvement Program*

SAFETEA-LU: Planning Factor # 2 TIP Cycles and Scope Revised provision: amended 23 U.S.C. 134/49 U.S.C. 5303 (j) (1) (D) SAFETEA-LU: Planning Factor # 10 Publication of Plans and TIP Revised provision: Amended 23 USC 134(i)(6) on plans and 23 USC 134(j)(7)(a) on TIP, and for transit, amended 49 USC 5303(i)(6) and 49 USC 5303(j)(7)(a). SAFETEA-LU: Planning Factor # 11 Annual Listing of Obligated Projects Revised provision: 23 USC 134/49 5303(j)(7)(B) and 23 USC135/49 USC 5304 (g)(4)(B). SAFETEA-LU:

Planning Factor # 15 Cost Constraints Revised provision: 23 USC 134/49 SUC 5303(i)(2)(C), (j)(2)(B); and (j)(3)(D) and 23 USC 135/49 USC 5304(f)(5); (g)(4)(E); and (g)(4)(F). SAFETEA-LU: Planning Factor # 16 Safe Routes to School Revised provision: Public Law 109-59, Section 1404

- Ensure obligation of Federal funds to continue the operation of and investment in the public transportation system (MPO Administrator 100%) (Annual) (FTA Section 8 Funds and Local Match) SAFETEA-LU: Planning Factor # 15 Cost Constraints Revised provision: 23 USC 134/49 SUC 5303(i)(2)(C), (j)(2)(B); and (j)(3)(D) and 23 USC 135/49 USC 5304(f)(5); (g)(4)(E); and (g)(4)(F).

**Participation in the Statewide Coordinated Human Services Transportation Planning Effort**

SAFETEA-LU: Planning Factor #14 - Coordinated Public Transit-Human Services Transportation Plan (Section 3012, 3018, and 3019) Revised provision: 23 USC 134(i)(5)(A) and 49 USC 5303(i)(5)(A). (1) Special Needs of Elderly Individuals and Individuals with Disabilities [49 USC 5310(d)(2)(B)(i) and (ii)]; (2) Job Access and Reverse Commute [49 USC 5316(g)(3)(A) and (b)]; (3) New Freedom [40USC 5317 (f)(3)(A) and (B)]. SAFETEA-LU: Planning Factor # 8 Participation Plan Revised provision: 23 USC 134/49 USC 5303(i)(5), (i)(6), and (j)(4) and 23 USC 135/49 USC 5304(f)(3) and (g)(3). SAFETEA-LU: Planning Factor # 10 Publication of Plans and TIP Revised provision: Amended 23 USC 134(i)(6) on plans and 23 USC 134(j)(7)(a) on TIP, and for transit, amended 49 USC 5303(i)(6) and 49 USC 5303(j)(7)(a).

- Hold quarterly (4 per year) meetings with the human services agencies that provide or have clients that need transportation services in your region (CHSTP Coordinator 75%, MPO Administrator 25%) (Quarterly) (LADOTD Grant for CHSTP)
- Collect information on transportation services that are being provided in your region (CHSTP Coordinator 75%, MPO Administrator and GIS Administrator 25%) (Collected Continually, Completed Annually) (LADOTD Grant for CHSTP)
- Maintain the regional transportation coordination plan for your region (CHSTP Coordinator 75%, MPO Administrator and GIS Administrator 25%) (Collected Continually, Completed Annually) (LADOTD Grant for CHSTP)
- Provide input to the statewide selection process for 5310, 5311, 5316 and 5317 funding (CHSTP Coordinator 75%, MPO Administrator and GIS Administrator 25%) (As Required, Completed Annually) (LADOTD Grant for CHSTP)

**ACCOMPLISHMENTS:**

- Continued development of long-range planning variables
- Administrative and management support: Preparation of UPWP, TIP, MTP, financial reports, requisitions, and progress reports; attendance of State and Federally sponsored workshops; coordination of the Policy and Technical Committee meetings; general administrative duties resulting in the orderly continuation of the transit planning process
- Provided short-range planning
- Developed transit elements (operations, capital, and planning expenditures) for approval by Policy Committee and inclusion in the TIP

**TASK A, FUNDING REQUIREMENTS:**

FTA SECTION 8 FUNDS	\$ 36,880
LOCAL MATCH	\$ 9,220
LADOTD Grant for CHSTP	<u>\$ 10,000</u>
TOTAL	\$ 56,100

## TASK B. URBAN AREA PLANNING – FEDERAL HIGHWAY ADMINISTRATION

### OBJECTIVE:

Provide short- range planning and comprehensive long-range planning to develop a transportation system that is economically efficient, environmentally sound, provides for economic growth, and that will move people and goods in an energy efficient manner.

### TASKS AND METHODOLOGY:

Develop and maintain Houma-Thibodaux Metropolitan Area Transportation Plan (MTP) SAFETEA-LU: Planning Factor #1 - Metropolitan Transportation Plan Cycles Revised provision: amended 23 U.S.C. 5304 (f) (1) SAFETEA-LU: Planning Factor # 10 Publication of Plans and TIP Revised provision: Amended 23 USC 134(i)(6) on plans and 23 USC 134(j)(7)(a) on TIP, and for transit, amended 49 USC 5303(i)(6) and 49 USC 5303(j)(7)(a). SAFETEA-LU: Planning Factor # 11 Annual Listing of Obligated Projects Revised provision: 23 USC 134/49 5303(j)(7)(B) and 23 USC135/49 USC 5304 (g)(4)(B). SAFETEA-LU: Planning Factor # 15 Cost Constraints Revised provision: 23 USC 134/49 SUC 5303(i)(2)(C), (j)(2)(B); and (j)(3)(D) and 23 USC 135/49 USC 5304(f)(5); (g)(4)(E); and (g)(4)(F).

- Ensure the MTP meets community needs, is financially constrained, and complies with Federal regulations (MPO Administrator 100%) (Continual) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor # 8 Participation Plan Revised provision: 23 USC 134/49 USC 5303(i)(5), (i)(6), and (j)(4) and 23 RSC 135/49 USC 5304(f)(3) and (g)(3). SAFETEA-LU: Planning Factor # 15 Cost Constraints Revised provision: 23 USC 134/49 SUC 5303(i)(2)(C), (j)(2)(B); and (j)(3)(D) and 23 USC 135/49 USC 5304(f)(5); (g)(4)(E); and (g)(4)(F).

- Develop new scope for MTP 2009 Update (MPO Administrator 100%) (3/1/08) (Federal PL Funds and Local Match)

- Develop new TAZ for next MTP update, expanding study area (GIS Administrator 75%, MPO Administrator 25%) (8/31/08) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor #9 Visualization Techniques in Plans and Metropolitan TIP Development Revised provision: Amend 23 USC 134(i)(5)(C)(ii) and 49 USC 5303(i)(5)(C)(ii) and 49USC5304(f)(3)(B)(ii).

- Develop TRANSCAD transportation travel demand forecast computer model for next TMP update (Neel Schaffer, Inc. 75%, MPO Administrator 25%) (12/01/09) (DOTD FUNDS) SAFETEA-LU: Planning Factor #9 Visualization Techniques in Plans and Metropolitan TIP Development Revised provision: Amend 23 USC 134(i)(5)(C)(ii) and 49 USC 5303(i)(5)(C)(ii) and 49USC5304(f)(3)(B)(ii).

- Update and continue to maintain the socio-economic, land use and network attribute data necessary for travel demand modeling. (GIS Administrator 75%, MPO Administrator 25%) (Continual) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor #9 Visualization Techniques in Plans and Metropolitan TIP Development Revised provision: Amend 23 USC 134(i)(5)(C)(ii) and 49 USC 5303(i)(5)(C)(ii) and 49USC5304(f)(3)(B)(ii).

- Utilize transportation model to assess future impacts on transportation system (Neel Schaffer, Inc. 75%, MPO Administrator 25%) (As Required) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor # 7 Operational and Management Strategies Revised

provision: Amend 23 U.S.C. 134(i)(2)(D) and 49 U.S.C. 5303(i)(2)(D) SAFETEA-LU: Planning Factor #9 Visualization Techniques in Plans and Metropolitan TIP Development Revised provision: Amend 23 USC 134(i)(5)(C)(ii) and 49 USC 5303(i)(5)(C)(ii) and 49USC5304(f)(3)(B)(ii).

- Continue development of traffic counting program, over 600 traffic counts conducted since start of program (MPO Administrator 100%) (Continual) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor # 7 Operational and Management Strategies Revised provision: Amend 23 U.S.C. 134(i)(2)(D) and 49 U.S.C. 5303(i)(2)(D)

- Create and maintain an interactive web base program for traffic counting program (MPO Administrator 100%) (Continual) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor # 7 Operational and Management Strategies Revised provision: Amend 23 U.S.C. 134(i)(2)(D) and 49 U.S.C. 5303(i)(2)(D) SAFETEA-LU: Planning Factor #9 Visualization Techniques in Plans and Metropolitan TIP Development Revised provision: Amend 23 USC 134(i)(5)(C)(ii) and 49 USC 5303(i)(5)(C)(ii) and 49USC5304(f)(3)(B)(ii). SAFETEA-LU: Planning Factor # 10 Publication of Plans and TIP Revised provision: Amended 23 USC 134(i)(6) on plans and 23 USC 134(j)(7)(a) on TIP, and for transit, amended 49 USC 5303(i)(6) and 49 USC 5303(j)(7)(a). SAFETEA-LU: Planning Factor # 10 Publication of Plans and TIP Revised provision: Amended 23 USC 134(i)(6) on plans and 23 USC 134(j)(7)(a) on TIP, and for transit, amended 49 USC 5303(i)(6) and 49 USC 5303(j)(7)(a).

Develop plan for non-motorized transportation (MPO Administrator 100%) (12/01/09) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor #7 Operational and Management Strategies Revised provision: Amend 23 U.S.C. 134(i)(2)(D) and 49 U.S.C. 5303(i)(2)(D). SAFETEA-LU: Planning Factor # 11 Annual Listing of Obligated Projects Revised provision: 23 USC 134/49 5303(j)(7)(B) and 23 USC135/49 USC 5304 (g)(4)(B). SAFETEA-LU: Planning Factor # 16 Safe Routes to School Revised provision: Public Law 109-59, Section 1404

Develop and maintain Houma Metropolitan Area Transportation Improvement Program (TIP) SAFETEA-LU: Planning Factor # 2 TIP Cycles and Scope Revised provision: amended 23 U.S.C. 134/49 U.S.C. 5303 (j) (1) (D). SAFETEA-LU: Planning Factor # 10 Publication of Plans and TIP Revised provision: Amended 23 USC 134(i)(6) on plans and 23 USC 134(j)(7)(a) on TIP, and for transit, amended 49 USC 5303(i)(6) and 49 USC 5303(j)(7)(a). SAFETEA-LU: Planning Factor # 11 Annual Listing of Obligated Projects Revised provision: 23 USC 134/49 5303(j)(7)(B) and 23 USC135/49 USC 5304 (g)(4)(B). SAFETEA-LU: Planning Factor # 15 Cost Constraints Revised provision: 23 USC 134/49 SUC 5303(i)(2)(C), (j)(2)(B); and (j)(3)(D) and 23 USC 135/49 USC 5304(f)(5); (g)(4)(E); and (g)(4)(F). SAFETEA-LU: Planning Factor # 16 Safe Routes to School Revised provision: Public Law 109-59, Section 1404

- Base the Transportation Improvement Program on projects taken from a logical staged improvement list identified by the Metropolitan Master Transportation Plan (MPO Administrator 100%) (Continual) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor # 11 Annual Listing of Obligated Projects Revised provision: 23 USC 134/49 5303(j)(7)(B) and 23 USC135/49 USC 5304 (g)(4)(B). SAFETEA-LU: Planning Factor # 15 Cost Constraints Revised provision: 23 USC 134/49 SUC 5303(i)(2)(C), (j)(2)(B); and (j)(3)(D) and 23 USC 135/49 USC 5304(f)(5); (g)(4)(E); and (g)(4)(F).

- Develop TIP in cooperation with the LADOTD, affected local governing bodies, and by with public input (MPO Administrator 100%) (Continual) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor # 3 Environmental Mitigation Revised provision: amend 23 U.S.C. 134(i)(2)(B) and 23 U.S.C. 135(f)(4). Identical provisions for transit appear in the amended 49 U.S.C. 5303(i)(2)(B) and 49 U.S.C. 5304 (f)(4). SAFETEA-LU: Planning Factor # 4 New Consultations New or Revised provision: 23 U.S.C. 134/49 U.S.C. 5303 (g) and (i) (4) and (j)(1)(C). 23 U.S.C. 135/49 U.S.C. 5304 (f)(2) and (f)(2)(D) and (g)(2) SAFETEA-LU: Planning Factor # 5 Consistency of the Transportation Plan with Planned Growth and Development Plans New and Revised provision: 23 U.S.C. 134/49 U.S.C. 5303(h)(1) and 23 U.S.C. 135/49 U.S.C. 5304 (d)(1). SAFETEA-LU: Planning Factor # 11 Annual Listing of Obligated Projects Revised provision: 23 USC 134/49 5303(j)(7)(B) and 23 USC135/49 USC 5304 (g)(4)(B). SAFETEA-LU: Planning Factor # 15 Cost Constraints Revised provision: 23 USC 134/49 SUC 5303(i)(2)(C), (j)(2)(B); and (j)(3)(D) and 23 USC 135/49 USC 5304(f)(5); (g)(4)(E); and (g)(4)(F).

- Maintain a financially constrained TIP (MPO Administrator 100%) (Continual) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor # 15 Cost Constraints Revised provision: 23 USC 134/49 SUC 5303(i)(2)(C), (j)(2)(B); and (j)(3)(D) and 23 USC 135/49 USC 5304(f)(5); (g)(4)(E); and (g)(4)(F).

## Develop and implement Unified Planning Work Program (UPWP) for the Houma Metropolitan Area

- Prepare the Unified Planning Work Program (UPWP) for the next immediate fiscal year, depicting work tasks schedules to be accomplished during that period (MPO Administrator 100%) (Annually in March) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor # 10 Publication of Plans and TIP Revised provision: Amended 23 USC 134(i)(6) on plans and 23 USC 134(j)(7)(a) on TIP, and for transit, amended 49 USC 5303(i)(6) and 49 USC 5303(j)(7)(a).
- Prepare and submit the Certifications and Assurances documentation to insure compliance with all applicable Federal statutes, regulations, executive orders and Federal requirements (MPO Administrator 100%) (Annually in March) (Federal PL Funds and Local Match)

Provide overall management and administrative support for the operations of the HTMPO, creating and efficiently administering a cooperative, continuous, and comprehensive planning process that is sensitive to the needs of the traveling public and the environment SAFETEA-LU: Planning Factor # 15 Cost Constraints Revised provision: 23 USC 134/49 SUC 5303(i)(2)(C), (j)(2)(B); and (j)(3)(D) and 23 USC 135/49 USC 5304(f)(5); (g)(4)(E); and (g)(4)(F).

- Prepare Annual Report of Federal Highway Administration related HTMPO activities (MPO Administrator 100%) (Annually in June) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor #9 Visualization Techniques in Plans and Metropolitan TIP Development Revised provision: Amend 23 USC 134(i)(5)(C)(ii) and 49 USC 5303(i)(5)(C)(ii) and 49USC5304(f)(3)(B)(ii).
- Financial management of Federal planning grants (MPO Administrator 100%) (Continual) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor # 15 Cost Constraints Revised provision: 23 USC 134/49 SUC 5303(i)(2)(C), (j)(2)(B); and (j)(3)(D) and 23 USC 135/49 USC 5304(f)(5); (g)(4)(E); and (g)(4)(F). SAFETEA-LU: Planning Factor # 16 Safe Routes to School Revised provision: Public Law 109-59, Section 1404
- Coordinating public meetings, including the Technical Advisory and Policy committees (MPO Administrator 100%) (Continual) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor # 8 Participation Plan Revised provision: 23 USC 134/49 USC 5303(i)(5), (i)(6), and (j)(4) and 23 RSC 135/49 USC 5304(f)(3) and (g)(3). SAFETEA-LU: Planning Factor #9 Visualization Techniques in Plans and Metropolitan TIP Development Revised provision: Amend 23 USC 134(i)(5)(C)(ii) and 49 USC 5303(i)(5)(C)(ii) and 49USC5304(f)(3)(B)(ii).
- Staff training and education (MPO Administrator 100%) (Continual) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor # 7 Operational and Management Strategies Revised provision: Amend 23 U.S.C. 134(i)(2)(D) and 49 U.S.C. 5303(i)(2)(D). SAFETEA-LU: Planning Factor # 16 Safe Routes to School Revised provision: Public Law 109-59, Section 1404
- Ensure needed equipment and supplies to support the planning process are available (MPO Administrator 100%) (Continual) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor # 7 Operational and Management Strategies Revised provision: Amend 23 U.S.C. 134(i)(2)(D) and 49 U.S.C. 5303(i)(2)(D). SAFETEA-LU: Planning Factor #9 Visualization Techniques in Plans and Metropolitan TIP Development Revised provision: Amend 23 USC 134(i)(5)(C)(ii) and 49 USC 5303(i)(5)(C)(ii) and 49USC5304(f)(3)(B)(ii). SAFETEA-LU: Planning Factor # 10 Publication of Plans and TIP Revised provision: Amended 23 USC 134(i)(6) on plans and 23 USC 134(j)(7)(a) on TIP, and for transit, amended 49 USC 5303(i)(6) and 49 USC 5303(j)(7)(a).

## Transportation Operations Improvement and Technical Assistance Program

Provide basic data collection, analysis, reviews and studies for Urban Area roadways with a rating on the Functional Classification system of Collector or above (MPO Administrator 100%) (Continual) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor # 6a) Transportation System Safety Component New provision: 23 U.S.C. 134/49 U.S.C. 5303(h)(1) and 23 U.S.C. 135/49 U.S.C. 5304 (d)(1). SAFETEA-LU: Planning Factor #6b) Transportation System Security – Security Only Component New provision: 23 U.S.C. 134/49 U.S.C. 5303(h)(1)

and 23 U.S.C. 135/49 U.S.C. 5304 (d)(1). SAFETEA-LU: Planning Factor #7 Operational and Management Strategies Revised provision: Amend 23 U.S.C. 134(i)(2)(D) and 49 U.S.C. 5303(i)(2)(D). SAFETEA-LU: Planning Factor #9 Visualization Techniques in Plans and Metropolitan TIP Development Revised provision: Amend 23 USC 134(i)(5)(C)(ii) and 49 USC 5303(i)(5)(C)(ii) and 49USC5304(f)(3)(B)(ii).

- Provide reports to responsible government agencies with recommendations for the proper use of traffic control devices on roadways and intersections (MPO Administrator 100%) (Continual) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor # 6a Transportation System Safety Component New provision: 23 U.S.C. 134/49 U.S.C. 5303(h)(1) and 23 U.S.C. 135/49 U.S.C. 5304 (d)(1), SAFETEA-LU: Planning Factor #6b Transportation System Security – Security Only Component New provision: 23 U.S.C. 134/49 U.S.C. 5303(h)(1) and 23 U.S.C. 135/49 U.S.C. 5304 (d)(1). SAFETEA-LU: Planning Factor #7 Operational and Management Strategies Revised provision: Amend 23 U.S.C. 134(i)(2)(D) and 49 U.S.C. 5303(i)(2)(D)

- Improve Safety on area roadways by the provision of traffic engineering services (MPO Administrator 100%) (Continual) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor # 6a Transportation System Safety Component New provision: 23 U.S.C. 134/49 U.S.C. 5303(h)(1) and 23 U.S.C. 135/49 U.S.C. 5304 (d)(1), SAFETEA-LU: Planning Factor #6b Transportation System Security – Security Only Component New provision: 23 U.S.C. 134/49 U.S.C. 5303(h)(1) and 23 U.S.C. 135/49 U.S.C. 5304 (d)(1). SAFETEA-LU: Planning Factor #7 Operational and Management Strategies Revised provision: Amend 23 U.S.C. 134(i)(2)(D) and 49 U.S.C. 5303(i)(2)(D)

- Provide traffic engineering assistance to Urban Area local governments to improve understanding and compliance with current traffic engineering principles (MPO Administrator 100%) (Continual) (Federal PL Funds and Local Match) SAFETEA-LU: Planning Factor # 6a Transportation System Safety Component New provision: 23 U.S.C. 134/49 U.S.C. 5303(h)(1) and 23 U.S.C. 135/49 U.S.C. 5304 (d)(1), SAFETEA-LU: Planning Factor #6b Transportation System Security – Security Only Component New provision: 23 U.S.C. 134/49 U.S.C. 5303(h)(1) and 23 U.S.C. 135/49 U.S.C. 5304 (d)(1). SAFETEA-LU: Planning Factor #7 Operational and Management Strategies Revised provision: Amend 23 U.S.C. 134(i)(2)(D) and 49 U.S.C. 5303(i)(2)(D)

**ACCOMPLISHMENTS:**

- Creation of a TIP based on the updated Metropolitan Transportation Plan.
- A UPWP which meet the requirements of CFR 23 Section 134, CFR 102 Section 240, and other applicable transportation planning and environmental regulations.
- Efficient and effective planning program.
- Submitted LADOTD grant applications for Enhancement Program funding.
- Submitted grant application to use FHWA ITS Integration funding for the development of the Houma ITS project.
- Project management for Federal-Aid projects of the MPO, including contract management and participation in several public hearings during the Environmental Assessment phase.

**TASK B, FUNDING REQUIREMENTS:**

FHWA PL FUNDS		\$ 208,694
LOCAL MATCH		\$ 52,174
	TOTAL:	\$ 260,868



## **PUBLIC NOTICE**

Houma-Thibodaux Metropolitan Planning Organization  
Unified Planning Work Program (UPWP)  
Fiscal Year 2008-2009  
and  
Transportation Improvement Program (TIP)  
Fiscal Year 2007 - 2011

South Central Planning & Development Commission, the staff of the Houma-Thibodaux Metropolitan Planning Organization (MPO) is submitting for public review and comment the UNIFIED PLANNING WORK PROGRAM (UPWP) for the HOUMA-THIBODAux METROPOLITAN AREA, fiscal year 2008-2009. The Unified Work Program describes all federally funded transportation studies being conducted within the Houma-Thibodaux Study Area. In order to meet the requirements of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), this document is available for review and comment.

Also for public review and comment is the TRANSPORTATION IMPROVEMENT PROGRAM (TIP) for the years 2007–2011. The TIP is a compilation of transportation improvement projects programmed for the HOUMA-THIBODAux METROPOLITAN AREA.

The Policy Committee is scheduled to review the UPWP and TIP at their next scheduled meeting, Thursday, February 28, 2008 at 12:30 p.m., at the office of South Central Planning & Development, 5058 W. Main Street, Houma, LA 70360.

Interested citizens may attend the meeting or view the documents at the office of South Central Planning & Development Commission, 5058 West Main Street, Houma, LA 70360. Questions, comments or suggestions concerning the UPWP and/or TIP, can be directed to Kevin Belanger or Leo Marretta at 985-851-2900.

ORGANIZATIONAL CHART:

(see attached file 20080729 SCPDC Organizational Chart.pdf)