

M E E T I N G M I N U T E S

HTMPO Policy Committee Meeting

Date: April 24, 2014

Meeting Location: SCPDC's Pelican Room, Gray, LA.

In Attendance:

Committee:	Danny Babin, MPO Chairman (TPCG Council Member) – Proxy Pat Gordon Tommy Eschete, MPO Vice Chair (Mayor City of Thibodaux) – Proxy Luci Sposito Russell "Red" Hornsby (TPCG Council Member) – Proxy A. Levron Chandra Bondzie (FHWA, Non-Voting) - Present Charlotte Randolph (Lafourche Parish President) – Proxy Jeffery Leuenberger Dirk Guidry (TPCG Council Member) – Proxy D. Bourg Greg Hood (TPCG Council Member) – Proxy C. Pulaski Marty Triche (Assumption Parish Police Jury President) – Absent Christopher Morvant (LA DOTD District 02 Administrator) – Proxy Lyle Leblanc Michel Claudet (Terrebonne Parish President) – Present Paul Champagne (Mayor Town of Lockport) – Absent
Staff:	Leo Marretta, SCPDC Scott Leger, SCPDC Rudynah Capone, SCPDC Cassie Parker, SCPDC
Others in Attendance:	Terry Arabie, Lafourche Parish Government Pat Matherne, Lafourche Parish Government Terry Dupre, Meyer Engineer

L. Marretta informed the committee members that Chairman, D. Babin and Vice Chairman, M. Triche were unable to attend the meeting. The by-laws state that if the Chairman and Vice Chairman are not in attendance at any meeting and a quorum is made, the members present shall elect a presiding officer for the meeting.

It was motioned by D. Bourg to elect M. Claudet as presiding officer for the April 24, 2014 HTMPO Policy Committee Meeting. P. Gordon seconded. Motion carried unanimously.

M. Claudet called the meeting to order at 11:51am.

Invocation: D. Bourg

Pledge of Allegiance: Everyone

Roll Call and Submittal of Proxy Letters:

C. Parker called roll. The following proxy letters were submitted:

- Mr. Pat Gordon will serve as proxy for Mr. Danny Babin
- Ms. Luci Sposito will serve as proxy for Mr. Tommy Eschete

- Mr. Doug Bourg will serve as proxy for Mr. Dirk Guidry
- Mr. Chris Pulaski will serve as proxy for Mr. Greg Hood
- Mr. Jeffery Leuenberger will serve as proxy for Ms. Charlotte Randolph
- Mr. Lyle Leblanc will serve as proxy for Mr. Christopher Morvant
- Mr. Al Levron will serve as proxy for Mr. Russell Hornsby

Introductions took place.

UPWP Public Hearing

M. Claudet requests that a motion be made to open the public hearing for the adoption of the UPWP.

It was motioned by A. Levron to open the public hearing for public comment on the UPWP. P Gordon seconded. Motion carried unanimously.

M. Claudet called three times for public comment. There were no comments from the public.

It was motioned by C. Pulaski to close the public hearing for public comment on the UPWP. D. Bourg seconded. Motion carried unanimously.

Agenda Item # 1

General Public Comment

There were no public comments.

Agenda Item # 2

Approval of Minutes from January 23, 2014 Meeting

It was motioned by P. Gordon to approve the January 23, 2014 Policy Committee meeting minutes. D. Bourg seconded. Motion carried unanimously.

Agenda Item # 3

Letting Schedules & Current DOTD Projects Update

L. Leblanc updated the Policy Committee on the following projects:

- Completed the overlay on LA 1, from Fourchon to Grand Isle, which was damaged as a result of the storm. He added that three flat span bridges near the Jefferson Parish line on LA 1 between Fourchon and Grand Isle were inspected and their weight load reduced. An emergency crew has been working to reinforce the shoulders.
- LADOTD will close LA 20 in approximately one week to replace a bridge near the pump station. Estimated closure time is two weeks.
- Overlay on LA 304 and LA 308 is completed.
- Overlay
- The Tiger Drive Bridge is 40 percent completed.
- LA 309 overlay, Brule Road, has been awarded. Work is expected to begin in one month.
- LA 308, from US 90 to Gheens, has been awarded. Work is expected to begin in less than one month.
- A project to overlay a portion of LA 652 in Raceland is scheduled to be let next month.
- A left turn lane was installed on LA 3235 by Frank's Supermarket.

- Safety improvements on LA 3235 include: “signal ahead” signs, oversize stop signs at side streets, flashing lights and rumble strips. The first phase will be completed in April. A signal will be placed at LA 657 and LA 3235 at the end of February.
- Work has begun
- The Houma-Navigational Bridge is on schedule. It is expected to be completed in June 2014.
- The overlay on Highway 57 has been delayed as a result of the levee project.
- Statewide crews have moved the signals back on Savanne Road and 311. An additional through lane will be added Northbound. The project is scheduled to let this month.
- A right turn lane will be added at Martin Luther King Boulevard. There is a drainage problem on LA 24 near Billy’s Appliance and LA 3040. To correct the problem, the drainage will be moved north and a new outfall will be placed in between the business located at the corner and the bridge.
- An additional northbound through lane was added at the intersection of West Park Avenue and Howard Avenue.

It was motioned by G. Hood to approve the minutes from the October 24, 2013 meeting. D. Guidry seconded. Motion carried unanimously.

Agenda Item # 4

Locally Funded Projects Updates

Lafourche Parish:

- T. Arabie gave locally funded project updates for Lafourche Parish.
- Approximately \$6 million dollars is dedicated to road reconstruction projects taking place in the northern and central portion of the parish.
 - Approximately \$3 million dollars is dedicated to a road reconstruction project taking place in the southern portion of the parish.

Terrebonne Parish:

- M. Claudet gave locally funded project updates for Terrebonne Parish.
- Bayou Gardens extension project is planned to begin in the latter part of the summer.
 - Thompson Road overlay is planned to begin in the latter part of the summer.
 - The parish has received funding to widen the Cannata’s Bridge. Westside Boulevard will be extended to Equity Boulevard. A roundabout will be installed at the intersection of Westside Boulevard and Enterprise Drive.
 - A right turn lane will be installed at Prospect Boulevard.
 - Left and right turn lanes will be added at St. Louis Canal Road and Bayou Gardens Boulevard.
 - The Summerfield bicycle loop is near completion.

There were no representatives from Assumption Parish, the City of Thibodaux or the Town of Lockport to give an update.

Agenda Item # 5

Transportation Division Report

a. Safety Committee

R. Capone informed the committee that the partners are currently updating the South Central Regional Transportation Safety Plan. She announced the grand winners of the Teen Driver Safety Video and Photo Contest. The grand winner in photo went to H.L. Bourgeois High School, Assumption High School was chosen as the grand winner in the video category, Central Lafourche High School won first runner up in video and Thibodaux High School's photo was chosen as first runner up in the photo category. R. Capone thanked Christopher Pulaski for allowing the partners to participate in Terrebonne Parish's Bicycle Safety Rodeo. M. Claudet added that the parish will advertise more for future Bicycle Safety Rodeo events. R. Capone announced that the Annual Traffic Safety Summit will be held on May 13, 2014, from 8:30 AM until 4:00 PM, at the Houma-Terrebonne Civic Center. She encouraged the committee to attend the Bicycle and Pedestrian forum, which will be take place from 2:00 PM until 4:00 PM. R. Capone announced that, effective May 16th, she will be departing from SCPDC and joining the Louisiana Transportation Research Center's (LTRC) Local Technical Assistance Program (LTAP) as the Local Road Safety Program Manager. M. Claudet wished R. Capone well on her future endeavors. T. Arabie thanked her for everything she accomplished for Lafourche Parish and wished her luck.

b. MTP Study Team Update

L. Marretta informed the committee that the first MTP Update Study Team meeting was held on Wednesday, April 16, 2014. The strategic planning process was discussed, specifically how to set goals, objectives and create a vision statement. He stated that the team was very conversant and made great suggestions. The team prepared the following vision statement:

"The Vision of the MTP 2040 is to provide safe access to the transportation network to all members of our community. The plan strives to provide people with the ability to get to jobs as well as commercial and recreational activities. A sustainable transportation network needs to be designed to facilitate the movement of both people and goods in support of those activities."

L. Marretta stated that locations and dates for the MTP public meetings were also discussed. J. Manning elucidated that the vision statement is in draft form and there will be modifications made prior to it becoming the final vision statement.

Agenda Item # 6

Adopt 2014-15 UPWP

T. Arabie stated that he commented in another meeting about Lafourche Parish receiving a second seat on the Policy Committee and asked the MPO how to move forward with that request. L. Marretta stated that a formal request letter from administration to the MPO is needed in order to conduct a demographic analysis which will determine if another seat is warranted.

It was motioned by P. Gordon to approve the adoption of the 2014-15 UPWP. D. Bourg seconded. Motion carried unanimously.

Agenda Item # 7

Other Business

a. Grant Applications and Deadlines

R. Capone referred to the list of programs included in the packet which details each program's call for projects date, deadline date, allocation of funding, and local match. She specifically mentioned that the Transportation Alternatives Program (TAP) deadline is July 31, 2014.

L. Marretta informed the committee that the MPO has received executed contracts for the MTP, long range plan update in the amount of \$500,000.00. May 2015 is the deadline for completion. An executed contract has been received for Travel Demand Management, focusing on vanpooling, in the amount of \$100,000.00. He added that \$125,000.00 has also been awarded for the Lafourche Parish Feasibility Study.

Agenda Item # 8

2014 SCPDC / HTMPO Meeting Calendar

The next meeting is scheduled for July 24, 2014.

Agenda Item # 9

Adjournment

It was motioned by P. Gordon to adjourn the meeting. D. Bourg seconded. Motion carried unanimously.

DRAFT