

M E E T I N G M I N U T E S

HTMPO Policy Committee Meeting

Date: January 25th, 2018

Meeting Location: SCPDC's Pelican Room, Gray, LA.

In Attendance:

Committee:	<p>Present: Marty Triche, Assumption Parish Police Jury President – proxy Jeff Naquin Mayor Ron Animashaun, Village of Napoleonville Jimmy Cantrelle, Lafourche Parish President – proxy Terry Arabie Luci Sposito, LPG Mayor Tommy Eschete, City of Thibodaux Gordy Dove, Terrebonne Parish President – proxy Chris Pulaski Christa Duplantis-Prather, TPCG Dirk Guidry, TPCG Christopher Morvant, LA DOTD District 02 Laura Phillips, Federal Highway Administration LA Division</p> <p>Absent: Mayor Ed Reinhardt, Town of Lockport Al Marmande, TPCG Arlanda Williams, TPCG</p>
Staff:	<p>Kevin Belanger, SCPDC Patrick Gordon, SCPDC Martha Cazaboun, SCPDC Josh Manning, SCPDC Cassie Parker, SCPDC Arianna Choudhuri, SCPDC Emma Bergeron, SCPDC</p>
Others in Attendance:	<p>Shirley Jones, Assumption COA Jeffery Leuenburger, LPG Adam Lefort, LPG Thad Angeloz, City of Thibodaux Earl Eues, TOHSEP Gary Gisclair, LADOTD Tracey Wang, LADOTD Peggy Lantrip, LA Public Commissioner's Office Michel Claudet, Citizen Danny Babin, Citizen Red Hornsby, Citizen Bill Elze, Columnist Jeff Bordelon, Southern Recycling</p>

Chairman Guidry called the meeting to order at 12:05pm.

Invocation: C. Duplantis-Prather

Pledge of Allegiance: Jeff Naquin

Roll Call and Submittal of Proxy Letters.

The following proxy letters were submitted:

- Mr. Jeff Naquin will serve as proxy for Mr. Triche.
- Mr. Terry Arabie will serve as proxy for Mr. Jimmy Cantrelle.
- Mr. Chris Pulaski will serve as proxy for Mr. Gordon Dove.

Introductions took place.

Agenda Item #1

Election of Officers

Chairman Guidry opened the floor for HT-MPO Policy Committee Chairman nominations. ***T. Arabie motioned to re-elect D. Guidry as HT-MPO Policy Committee Chairman. T. Eschete seconded motion. There being no other nominations or objections D. Guidry was re-elected as HT-MPO Policy Committee Chairman.***

Next Chairman Guidry opened the floor for HT-MPO Policy Committee Vice-Chairman nominations. ***T. Arabie motioned to elect L. Sposito as HT-MPO Policy Committee Vice-Chairwoman. J. Naquin seconded motion. There being no other nominations or objections L. Sposito was elected as HT-MPO Policy Committee Vice-Chairwoman.***

Agenda Item #2

General Public Comment

Mr. J. Bordelon of Southern Recycling addressed the Policy Committee in regards to the proposed turn around at the intersection of New Orleans Blvd (Hwy 182) and N. Hollywood Rd. He stated his company was not opposed to the proposed turn around; however, they do have design concerns. Southern Recycling have several heavy duty large trucks which enter and exit their facility. They are requesting to review the project design and would like to ensure that the proposed project will not encumber their business.

Agenda Item #3

Approval of Minutes from October 26th, 2017 Meeting

It was motioned by C. Duplantis-Prather to approve the October 26th, 2017 Policy Committee meeting minutes. L. Sposito seconded. Motion carried unanimously.

Agenda Item #4

Project Updates

a. Letting Schedules & Current DOTD Project Updates

G. Gisclair updated the Policy Committee on the following projects:

Terrebonne Parish

- Lafayette Street is 70% complete. Estimated completion date is March 30th, 2018, waiting for sewer work to be completed by the Parish.
- US90 Drainage Canal erosion repair is approximately 70% complete. Should be finished in Mid-March.
- LA182 overlay project in Gibson by the Assumption Parish boundary is nearing completion.
- LA660 St. Louis Canal Bridge barrier rail repair is set to go to bid.
- LA24 extend right turn lane in front of Rouse's will go to bid in February 2018.
- Bayou Terrebonne Bridge Replacement at LA660 will go to bid in April 2018.
- LA182 Roundabout is scheduled to go to bid in November 2018.
- Overlay of LA57 (Thompson Road to Cedar Grove) will go to bid in April 2018.
- Right turn lane on LA182 at Hwy24 will go to bid in December 2018.

Lafourche Parish

- Replacement of (3) three Grand Isle Bridges is approximately 15% complete. Estimated completion date is December 31st, 2018.
- LA1 ITS equipment upgrade on the Leeville Bridge is approximately 5% complete with estimated completion date of June 30th, 2018.
- West Larose Bridge is 90% complete. It is set to be completed by Spring 2018.
- LA660 overlay between LA182 crossing LA316 is about to begin.
- Overlay of LA654 (Gheens Road) will begin once grinding season ends.
- LA3235 spot overlay from Larose to Galliano is estimated to go to bid in February 2018.
- Striping of the Leeville Bridge bids will go to bid in January.
- A Median Cable Barrier erected along US90 from the Assumption Parish boundary to Bayou Lafourche in Raceland is upcoming.
- Overlay LA20 from Percy Brown Road to Jackson Street will go to bid June 2018.

C. Duplantis-Prather inquired about swapping of Prospect Street for the Twin Spans. C. Morvant stated he believed that it wouldn't be possible; however, a joint use agreement may be.

In regards to the LA3235 overlay project, T. Arabie inquired on the possibility of including the repair work needed to fix the drop offs by the Hwy24 Bridge. C. Morvant stated it could not be added to that job; however, they do have a job forthcoming to take care of the issue.

C. Duplantis-Prather stated she has received a concern in reference to the traffic signal at Church Street and Main Street, the light on the Church Street side is too long.

D. Babin stated the bridge in Dulac is excellent and a job well done; however, the approach needs works. C. Morvant replied the project was not yet finished.

Chairman Guidry inquired about signage to alert drivers of the Thompson Road intersection along Hwy 56 and Hwy 57. C. Morvant stated LADOTD could put warning signs. Street name signs are the Parish responsibility. The traffic light study is progressing along.

C. Parker stated sign crews have installed signs along LA20, chevrons have been ordered and will be placed along the 4 curves. However, curb reflectors and striping is handled by Bridge City division of LADOTD. The striping machine was being repaired. L. Sposito voiced her concerns with the new Chackbay Elementary school being built along LA20. Heavy traffic, speed, and not enough space allowed for the turn lanes were part of her concerns.

b. Locally Funded Projects Update

C. Pulaski updated the Policy Committee on Terrebonne Parish's projects.

- Country Drive Widening Phase A (HT-MPO funded project), Mayfield #1 Bridge replacement, and

Hollywood Extension (Valhi to Bayou Black) were under construction.

- Construction contracts for Falgout Canal Road Rehab will soon be signed.
- LA24 Sidewalks and West Park Sidewalks Final Plan packets have been submitted to DOTD, possible letting date is July 2018. (HT-MPO funded projects)
- Eastside Sidewalks Phase 2 plan-in-hand. In the process of making the necessary corrections for resubmittal. (HT-MPO funded project)
- Theriot Bridge was in design.
- Engineering Contracts for Prospect Sidewalks, LA24 Sidewalk Rehab, and Civic Center Sidewalks will soon be signed. (HT-MPO funded projects)
- Civic Center Roundabout Entity/State Agreement signed, awaiting Engineer selection. (HT-MPO funded project)
- Williams Multi-Use Path, the Parish has accepted the grant, awaiting project number so the environmental approval process can begin. (HT-MPO funded project)

Mayor Eschete stated there was a bad hole in the southbound lane of LA 1 at the St. Joseph Street intersection. C. Morvant stated DOTD will look into it.

L. Sposito inquired about having an RSA done on the intersection of Hwy304 and LA20 by the Lady of Prompt Succor Catholic Church. Traffic becomes very cumbersome at the caution light.

Agenda Item #5

Committee Reports

a. TAC Committee Report

J. Manning relayed that TAC Committee minutes from the December 14th, 2017 meeting were included in the meeting packet for members to read at their convenience.

b. Safety Coalition Report

C. Parker updated Policy Committee members on two safety concerns which were submitted to the SCRSC. DOTD's sign crew has installed the curved warning signs along LA20 and chevrons have been ordered to be placed around 4 curves. The Choctaw Road safety measures project is set to let in July 2018. LTAP will host Round 2 of the Crash Data Workshop on March 8th at SCPDC. Applying for grant funding to update the Regional Bike/Ped Plan. LA3040 Feasibility Study scope should soon be finalized with contract in place in February with a kick off meeting soon after. The next SCRSC meeting is scheduled for January 31st, 2018.

c. Transit Committee Report

M. Cazaubon relayed she was currently working on identifying local resources for obtaining trainings. Also, working with local community colleges to create better opportunities for local transportation providers to obtain CDL drivers. Grant applications are due on February 2nd.

d. TDM Committee Report

M. Cazaubon stated three TDM Committee meeting have been held thus far. They are working toward maximizing resources to establish carpool and vanpooling programs. K. Belanger spoke upon improving ridership for the local transit system by having an App built which would help coordinate schedules, ridership's, estimated time arrivals and locations of busses. SCPDC could build App just need minimal funding from Terrebonne Parish Council.

e. Air Quality Advance Coalition Report

A. Choudhuri stated she attended the Clean Air stakeholder's meeting. She distributed the 2017 Year in Review Louisiana Clean Fuels handout. Approaching the last cycle of Brownfields grant opportunities, if anyone has a project and interested in applying for grant funds please contact A. Choudhuri.

f. Amtrak Committee Report

P. Gordon stated the Scope of Services has been completed and sent to DOTD. Once approved, SCPDC will advertised for proposals.

Agenda Item #6

Stage 0 Updates

J. Manning presented the Stage 0 Update. He relayed that the Napoleonville Sidewalks and the central Lafourche Bike Path Stage 0s was submitted to DOTD and have returned with comments. Since then comments have been addressed and resubmitted. DOTD suggested that MPO Staff meet with DOTD District 02 Engineers to do a site visit for the Bayou Blue Sidewalks to allow the Engineer to determine which side would be best for the sidewalk. A meeting was scheduled for January 18th; however, it had to be postponed due to the severe winter weather.

Agenda Item #7

Update on FAST Act Performance Measures

a. Presentation by FHWA

J. Manning introduced Ms. L. Philips of FHWA. She gave a brief overview of the National Transportation Performance Management (TPM) Requirements. Performance Measures which have been established by the State are: Safety, NHS Pavement, NHS Performance. MPO's have the option to agree to support all of the State targets, establish own targets for all performance measures, or a combination of both. There are five (5) performance measures established under the Safety Performance Measure: Fatalities & Serious Injuries, Fatality & Serious Injury Rate, Non-Motorized Fatalities and Serious Injuries. 2018 State Safety Targets are due in the 2017 HSIP Report. MPO's must establish Safety Targets by February 27, 2018. Performance Measure 2: NHS Pavement, pavement will be assessed on roughness, cracking, and rutting/faulting. Conditions will be graded on Good, Fair, and Poor by using the Highway Performance Monitoring System. MPOs determine miles of locally owned NHS within the MPO Area and must report baseline and 4-year targets in their MTP. Performance period will be January 2018 – December 2021. NHS Bridges also falls under Performance Measure 2. Bridge conditions will be graded on Good, Fair, and Poor. Must determine what percentage deck area is in poor condition. MPOs report baseline and targets in their MTP and determine locally owned NHS bridges with the MPO area. Under Performance Measure 3: NHS Performance, the HT-MPO will mostly be concerned with the Non-Interstate Travel Time Reliability Measure which is the percent of person-miles traveled on the non-Interstate NHS that are reliable. This performance will be measured by the Level of Travel Time Reliability (LOTTR) metric. MPOs must have their NHS Performance Targets established by November 15th, 2018.

b. Consideration of State's Safety Program Performance Measures

J. Manning stated at the last meeting no action was taken on the State's Safety Program Performance Measures. As requested by the Policy Committee, further research was conducted. It was found that a 1% reduction within the HT-MPO area was very insignificant. Staff has suggested being a bit more ambitious and has recommended setting the following:

- 2.5% reduction in fatalities from a 2016 baseline of 43 to a target of 42 in 2018.
- 2.5% reduction in serious injuries from a 2016 baseline of 28 to a target of 27 in 2018.
- 2.5% reduction in fatality rate from a 2016 baseline of 2.06 to a target of 2.01 in 2018.
- 2.5% reduction in serious injury rate from a 2016 baseline of 1.34 to a target of 1.31 in 2018.
- 5% reduction in non-motorized fatalities and serious injuries from a 2016 baseline of 14 to a

target of 13 in 2018.

Acceptance of these measures would also be an approval to amend the MTP to include the measures and authorize staff to include the measures in the TIP and UPWP.

It was motioned by T. Eschete to adopt the proposed Safety Program Performance Measure of 2.5% reduction in Fatalities, Serious Injuries, and Fatality Rates and 5% reduction in Non-Motorized Fatalities and Serious Injuries Rate amending the MTP and authorizing staff to include the Safety Measures in the TIP and UPWP. C. Pulaski seconded the motion. There being no objections motion carried.

Agenda Item #8

Draft 2018-2019 UPWP

a. Accept draft and call Public Hearing on March 8th, 2018 and April 26th, 2018

J. Manning stated an early Draft of the UPWP was provided for members to review. He requested members review the document and the associated tasks. If there are any comments, to please submit them. The HT-MPO does not have the final funding numbers for FY2019; therefore funding numbers used in the UPWP are based off FY2018 funds. The TAC has recommended the adoption of the Draft 2018-2019 UPWP.

It was motioned by C. Pulaski to accept the draft UPWP and call public hearings on the document at the March 8, 2018 TAC meeting and the April 26, 2018 Policy Committee meeting. T. Arabie seconded the motion. There being no objections motion carried.

Agenda Item #9

Draft 2019-2022 TIP

a. Accept draft and call Public Hearing on March 8th, 2018 and April 26th, 2018

Included in the meeting packet was an early draft of the TIP. This document will still be undergoing several changes. J. Manning requested members review the document and the associated tasks. If there are any comments to please submit them. The TAC has recommended the adoption of the Draft 2019-2022 TIP.

It was motioned by C. Pulaski to accept the draft TIP and call public hearings on the document at the March 8, 2018 TAC meeting and the April 26, 2018 Policy Committee meeting. T. Eschete seconded the motion. There being no objections motion carried.

b. Open Call for Projects

Currently, the HT-MPO only has \$6.9 million in identified projects. There is approximately \$7 million available in the new TIP for projects. It has been requested to open a call for projects for the 2019-2022 TIP. HT-MPO Staff and TAC members will evaluate the projects submitted and include those in the TIP for the April meeting.

It was motioned by C. Pulaski to open call for TIP projects. T. Arabie seconded the motion. There being no objections motion carried.

c. Accept Good Earth Transit's Program of Projects

For informational purposes, included in the packet is GET's Program of projects for the upcoming year. These projects are included in the TIP.

d. Accept and Respond to Area Transit Provider's Letters of Interest

Also included within the meeting packet were letters from local Elderly & Disabled and Rural Transit Programs requesting grant funding. GET's (Good Earth Transit) Program of Projects (POP) was also included for public review. This POP will be included in the appropriate TIP year. These entities were requesting that if the various grants they are applying for are approved by DOTD, that they be included within the appropriate TIP year. J. Manning stated this was something the HT-MPO did every year for the area transit providers.

It was motioned by T. Arabie to support these application and approve the inclusion of the awarded grants into the TIP. C. Pulaski seconded. There being no objections motion carried.

Agenda Item #10

TIP Amendment

a. H.013244 Bayou Blue Pontoon RB Electric Winches - \$400K STPFLEX in FFY2018

DOTD has requested this amendment to the current TIP.

It was motioned by T. Eschete to amend the TIP to include H.013244 Bayou Blue Pontoon RB Electric Winches - \$400K STPFLEX in FFY2018. L. Sposito seconded. There being no objections motion carried.

Agenda Item #11

Request DOTD for Thermoplastic Striping on Area Roadways

After much discussion in TAC meetings, the HT-MPO has drafted a letter to be sent to DOTD requesting that at a minimum, overlay and other maintenance and rehabilitation projects only use the highly reflective paint. Several Safety Concern Forms have been filled out on area roadways concerning striping and the ability to see roadway strips at night. The striping on many roads are sufficient for daytime travel; but are difficult to see at night. DOTD District 02 only has standard paint for their local crews to use. In order to put down the highly reflective thermoplastic paint would require a special project. The drafted letter was included within the meeting packet.

It was motioned by L. Sposito to authorize the HT-MPO Policy Committee Chairman sign the Thermoplastic Striping Paint Request Letter and send on to LADOTD. T. Arabie seconded. There being no objections motion carried.

Agenda Item #12

Adjournment

The next meeting date is Thursday, April 26th, 2018 at 12:00pm.

It was motioned by C. Pulaski to adjourn the meeting, seconded by L. Sposito. There being no objections, motion carried.