

Houma – Thibodaux
Metropolitan Planning Organization

South Central Planning and Development Commission Office
5058 West Main Street, Gray, LA70359
985-851-2900

M E E T I N G M I N U T E S

CHSTP Committee Meeting

Date: December 8, 2010 9:00 A.M.

Meeting Location: SCPDC's Pelican Room, Gray, LA.

In Attendance

Committee:	Liana Barker, City of Thibodaux Mona Danos, Special Education District No. 1 Rose Grabert, Lafourche ARC Peggy Krieg, Lafourche ARC Rosa Lou Molaison, Assumption COA Linda Pertuit, Lafourche COA Rodger Shelton, Terrebonne ARC Kyle Soignet, Lafourche ARC Wendell Voisin, Terrebonne Parish Consolidated Government
Staff:	Scott Leger, SCPDC Leo Marretta, SCPDC Garrick Rose, SCPDC
Others in Attendance:	Michelle Horne, DOTD Kay Ryall, DOTD

Call to Order

S. Leger of the South Central Planning and Development Commission (SCPDC) called the meeting to order at approximately 9:10A.M. on Wednesday, December 8, 2010 at SCPDC's Pelican Room in Houma, LA.

Agenda Item # 1
Introductions

Everyone went around the table and introduced themselves. G. Rose introduced himself and said he looked forward to working with the committee and getting to know everyone.

Agenda Item # 2
Approval of Meeting Summary from September 8, 2010 CHSTP Committee Meeting

It was moved by R. Moliason, seconded by W. Voisin to approve the meeting summary of the Wednesday, September 8, 2010 meeting. Motion carried.

Agenda Item # 3
2010 LPTA Conference

L. Marretta asked how many people attended the conference? M. Horne said a Coordinated Transit Workshop is tentatively scheduled to be held in Lake Charles next summer. R. Shelton felt that the sessions were too short and said he wanted longer training sessions and suggested a “train the trainer” type of course. K. Soignet added that the Support Services Center was closing at the end of December and the facility would no longer provide training. The group then discussed some of the types of training currently available:

- LARC and currently host CPR training;
- Homeland Security offers courses;
- Department of Health and Hospitals offer web-based defensive driving; and
- On-sight Training and Instruction offers a “Safer Drivers Challenge” program locally in Houma.

L. Marretta asked G. Rose to get a list of training needs from the committee. It was decided to add an agenda item on training to the March 9, 2011 meeting agenda.

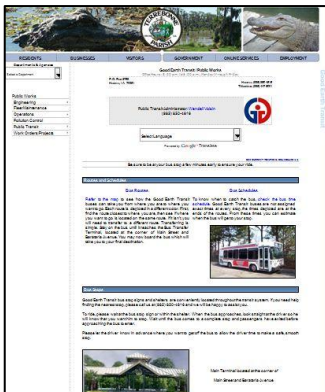
Agenda Item # 4 **MPO Transit Design Studio**

The committee members who had attended the Design Studio Presentation on November 4th liked the presentation. G. Rose handed out Transit Design Studio brochures.

Agenda Item # 5 **Rebalancing Transportation Conference**

L. Marretta attended the conference on December 3rd in Baton Rouge, which was hosted by American Association of Retired Persons (AARP). The conference had attendees from Lake Charles, Lafayette, Houma, and New Orleans. AARP had focused its outreach effort in New Orleans and intends to move into the Houma area to work. L. Marretta asked G. Rose to email the presentation to the committee members.

Agenda Items # 6 **Good Earth Transit Web Page**



L. Marretta asked W. Voisin to present the Good Earth Transit Website to the committee. W. Voisin then led the group through the website and highlighted the following information:

- Routes and Schedules;
- Bus Stops;

- Bus Fares;
- Reduced Fares & Disabled Passengers; and
- Bike rack.

After the presentation, the group decided to feature a member website at each quarterly meeting. L. Marretta asked K. Ryall to present the DOTD website at the March 9th, 2011 meeting.

Agenda Items # 7
Transportation Service Form

S. Leger asked committee members to update their Transportation Service Information on the form included in the meeting packet. He added it was ok to leave a completed form at the end of the meeting or to fax, mail, or email completed forms to the SCPDC office.

Agenda Items # 8
Transit Vendor List

S. Leger reminded everyone to complete and return their vendor lists. The master list will be kept on file and distributed to committee members as a reference tool.

Agenda Items # 9
Thibodaux Transit Update

L. Marretta announced that the agreement for Good Earth Transit to operate service in Thibodaux was temporarily on hold. He explained there had been good progress, but due to the election of a new mayor, the city council had decided to wait until the new mayor is sworn in before adopting or approving any resolutions or ordinances. L. Barker said she needed to know the proposed route for an upcoming CDBG for bus shelters. W. Voisin said he would get her a copy.

Agenda Items # 10
2011 Meeting Schedule

S. Leger announced that in 2011 the meeting will be moved from 9:00 A.M. to 10:00 A.M. to provide extra travel time for attendees. He said he was handing the meeting over to G. Rose, but will also be available; S. Leger indicated he would be spending the next 6 months redistricting. L. Marretta explained that redistricting is due to changes in the 2010 U.S. Census and is the process of redrawing politically boundaries. The new boundaries are also reviewed by the Department of Justice.

Agenda Item # 11
TIP Transit Element / Application Letters

S. Leger referred to a list of 2011 TIP letters he had received and reminded those not listed to please get the letters in as soon as possible because the deadline is approaching. L. Marretta added that Arkansas Elder Care, which runs a nursing home facility in Lockport, was a new first-time applicant and asked if anyone would be willing to share a successful application with them. P. Krieg said it was ok to share the Lafourche ARC grant application with Ark.

Agenda Item # 12
Other Business

K. Soignet asked if it was possible to get more vehicles to meet anticipated demand resulting from state budget cuts to LARC. K. Ryall said that as agencies are closed their vehicles would become available and encouraged the agencies to submit requests for the vehicles.

R. Shelton asked to be added to the active transportation committee.

G. Rose will compile a list of training opportunities for the next meeting.

Agenda Item # 13
Next Meeting Date

The next meeting is scheduled to be held on March 9, 2011, at 10:00 A.M. at the South Central Planning and Development Commission office. There being no further business, P. Krieg motioned to adjourn, which was seconded by W. Voisin. The meeting adjourned at 11:40 A.M.