

Houma – Thibodaux
Metropolitan Planning Organization (HTMPO)

South Central Planning and Development Commission Office
5058 West Main Street, Gray, LA 70359
985-851-2900

M E E T I N G M I N U T E S

HTMPO Policy Committee Meeting

Date: May 13, 2010

Meeting Location: SCPDC's Pelican Room, Gray, LA.

In Attendance

Committee:	Terrebonne Parish President, Michel Claudet – Present City of Thibodaux Mayor, Charles Caillouet – Proxy Bonnie Lafont Terrebonne Parish Council Member, Peter Lambert – Proxy Pat Gordon Terrebonne Parish Council Member, Johnny Pizzolatto – Present Terrebonne Parish Council Member, Arlanda Williams – Proxy Jennifer Robinson Terrebonne Parish Council Member, Clayton Voisin – Present LADOTD, Michael Stack – Proxy Lyle Leblanc Lafourche Parish President, Charlotte Randolph – proxy Terry Arabie Town of Lockport Mayor, Richard Champagne – Absent Assumption Parish President, Marty Triche – Absent FHWA, Jamie Setze – Present
Staff:	Leo Marretta, SCPDC Joshua Manning, SCPDC Scott Leger, SCPDC
Others in Attendance:	Kermit Kramer – BDR Pat Matherne – Lafourche Parish Government Vijay Kunada – NSI L. P. Ledet – NSI Doug Bourg – TPCG Mart Black – Providence Jacob Oncale – DOTD Brealon Yelverton – TPSO Sheila Bella – TEDA Michael Wich – SCPDC Kainen LeBlanc – Duplantis Design Group Glen Graham – ABMB

Call to Order

C. Voisin called the meeting to order at 12:08pm.

Invocation

J. Pizzolatto led the invocation.

Pledge of Allegiance

T. Arabie led the Pledge of Allegiance.

Roll Call

L. Marretta called roll.

Agenda Item # 1

Approval of Meeting Minutes from January 21, 2010 Policy Committee Meeting

It was motioned by J. Pizzolatto to approve the minutes from the January 21, 2010 meeting, M. Claudet seconded. Motion carried unanimously.

Agenda Item # 2

Public Comment

Chairman Voisin asked if there were any public comments. L. Marretta reported receiving written comments, which he read into the record.

Don Hingle inquired about the ITS architecture as relates to movable bridges that cross the ICWW. He repeated the call for message boards on LA 311 and in other strategic locations that would alert traffic as to the status of the Dularge and Houma navigational canal bridges.

Henry Richard made suggestions for improving area intersections such as S. Hollywood Road at Corporate Drive. Mr. Marretta remarked that with the new MTP 2035 in hand the Technical Advisory Committee has been tasked with ranking potential locations for improvements and projects will be initiated as soon as the funds become available.

No action necessary.

Agenda Item # 3

*Existing Transportation Project Update
Lyle Leblanc, LADOTD Area Engineer*

L. Leblanc updated the Policy Committee on DOTD District 02 projects currently under construction or soon to be let to bid.

No action necessary.

Agenda Item # 4

*MTP 2035
Resolution #2010-03
Vijay Kunada and L. P. Ledet – Neel-Schaffer, Inc.*

V. Kunada and L. Ledet gave their final presentation on the Metropolitan Transportation Plan update which is now complete and ready for approval by the Policy Committee.

L. Marretta reported that the Technical Advisory Committee (TAC) recommends adoption of the plan as presented and asked for those TAC members present for comments. Members of the TAC who spoke favor of adopting the MTP included: L. Leblanc, T. Arabie, P. Matherne, B. Lafont and P. Gordon. L. Marretta read written comments from other members of the TAC who were

not present but had responded favorably to their review of the Metropolitan Transportation Plan update. These included D. Broussard, W. Voisin and J. Schexnayder. G. Bush reported that he recommends approval with minor changes to the maps that as suggested by J. Schexnayder. J. Setze from FHWA was in attendance and commented on how well the plan was put together.

Discussion ensued.

It was motioned by B. Lafont to adopt the 2035 Metropolitan Transportation Plan, P. Gordon seconded. Motion carried unanimously.

Agenda Item # 5

*2010-2014 TIP
Resolution #2010-02
HTMPO Staff*

L. Marretta presented the 2010-2014 Transportation Improvement Program (TIP). He reported that the TAC recommends adoption of the TIP as presented and read their written comments into the record. These included D. Broussard's reminder of our obligation to adopt a financially constrained TIP as required by Federal legislation. His review was favorable as well as J. Schexnayder's. W. Voisin offered a favorable review of the transit portion of the proposed TIP.

Discussion of new financially constrained TIP ensued amongst the Policy Committee.

It was motioned by J. Pizzolatto to adopt the 2010-2014 Transportation Improvement Program, M. Claudet seconded. Motion carried unanimously.

Agenda Items # 6

*2010-2011 UPWP
Resolution #2010-01
HTMPO Staff*

The 2010-2011 Unified Planning Work Program (UPWP) was presented by L. Marretta. He reported that the TAC recommends the plan and read their written comments into the record.

This document breaks down the tasks that the MPO is responsible for each year. The FHWA has requested that all MPOs across the state enhance the functionality of their UPWPs by breaking down planning funds by these tasks. This is different from the project construction money budgeted in the TIP, as the UPWP budgets the MPO's Federal Planning Grant money. The proposed version of MPO's UPWP is a first step in that direction.

The newly added task of drafting a bicycle and pedestrian plan was also discussed. Its purpose will be to develop and maintain a regional plan for active transportation inclusive of bicycle and all other relevant forms of non-motorized transportation.

It was motioned by B. Lafont to adopt the 2010-2014 Unified Planning Work Program, T. Arabie seconded. Motion carried unanimously.

Agenda Item # 7

*Amend Current TIP
HTMPO Staff*

J. Manning gave a presentation on three changes that needed to be made the 2008-2010 Transportation Improvement Program. These included two bridge clean and paint projects, as well as additional concrete section repairs in Terrebonne Parish:

Project Number:	Name:	Cost Estimate:	Funding Source:	Federal Fiscal Year:
065-91-0031	Little Caillou Bayou BR CLN & Paint	\$1,500,000	FBRON	2009-2010
855-08-0057	Bayou LaCarpe Bridge Clean & Paint	\$1,700,000	FBRON	2009-2010
742-55-0113	Terrebonne Parish Concrete Section Repairs	\$ 1,500,000	ARRA	2009-2010

The two bridge projects were requested amendments by DOTD so that the projects could be let. The concrete section repair project was due to a surplus of ARRA funds after the March letting bids were received.

L. Leblanc reported that DOTD has decided that the two bridge projects have been pushed back to FFY 2012 due to the Prospect St. Bridge closure.

J. Manning then stated that the new 2010-2012 TIP would need to be amended to include those projects, as he previously understood that they would be let in FFY 2009-2010 and therefore would not need to be included in the FFY2010-2012 TIP.

It was motioned by M. Claudet to make the needed amendments, J. Pizzolatta seconded. Motion carried unanimously.

Agenda Item # 8

*Amendment to the HTMPO Bylaws
HTMPO Staff*

L. Marretta proposed two changes to the MPO's Bylaws. One amending Article #4, Section 7 of the MPO's Bylaws to read:

Special telephone or email surveys of the Policy Committee may be made by the Secretary in the event such action does not constitute the need to request a special meeting, i.e. a requested amendment to the TIP from the state and/or local government, etc. Such telephone or email surveys shall require a majority vote of the entire Policy Committee membership to be considered approved.

And the other amending the list of TAC members in Article #5 to include the LADOTD District 61 Area Engineer allowing Assumption Parish to be better represented on the TAC and adding the job title of Lafourche Parish Project Manager to one of the Parish's positions on the TAC.

It was motioned by J. Pizzolatta to make the needed amendments, M. Claudet seconded. Motion carried with eight (8) members voting in favor of the amendment and none (0) voting against. C. Voisin abstained.

Agenda Item # 9

Other Business

No action was necessary.

Agenda Item # 10

Next HTMPO Policy Committee Meeting

It was motioned by J. Pizzolatta that the next Policy Committee meeting be held on August 12, 2010, M. Claudet seconded. Motion carried unanimously.

Agenda Item # 11

Adjournment

The motion to adjourn the meeting was made by M. Claudet, seconded by P. Gordon. Motion carried unanimously.

Date: _____

Copies to: MPO Policy Committee, MPO Interested Parties List, file