

Houma – Thibodaux  
Metropolitan Planning Organization

South Central Planning and Development Commission Office  
5058 West Main Street, Gray, LA 70359  
985-851-2900

**M E E T I N G M I N U T E S**

**CHSTP Committee Meeting**

**Date:** June 9, 2010 9:00 AM

**Meeting Location:** SCPDC's Pelican Room, Gray, LA.

**In Attendance**

<b>Committee:</b>	Linda Pertuit, Lafourche COA Rodger Shelton, Terrebonne ARC Rosa Lou Molaison, Assumption COA Rose Grabert, Lafourche ARC Peggy Krieg, Lafourche ARC Darla Canrelle, Terrebonne COA Dianna Edmondson, Terrebonne COA Wendell Voisin, Terrebonne Parish Consolidated Government K. Walker, St. James Parish Government S. Clayton, St. James Parish Government
<b>Staff:</b>	Scott Leger, SCPDC Ann LeBlanc, SCPDC Josh Manning, SCPDC Leo Marretta, SCPDC Kevin Belanger, SCPDC
<b>Others in Attendance:</b>	

**Call to Order**

S. Leger of SCPDC called the meeting to order at approximately 9:15 a.m. on Wednesday, June 9, 2010 at South Central Planning and Development Commission Pelican Room in Houma, LA.

**Agenda Item # 1**

**Introductions**

Everyone went around the table and introduced themselves.

**Agenda Item # 2**

**Approval of Meeting Summary from March 10, 2010 CHSTP Committee Meeting**

It was moved by R. Moliason, seconded by P. Krieg to approve the meeting summary of the Wednesday, March 10, 2010 meeting. Motion carried.

### **Agenda Item # 3**

#### **Nominations for Vice-Chair of CHSTP Committee**

L. Marretta stated that DOTD requires grant applicants to attend CHSTP meetings. He made note that when it comes down to grant applications and budget cuts they will be looking at participation in this meeting.

P. Krieg nominated Lester Adams. L. Pertuit seconded the nomination of Lester Adams as Vice-Chair of this committee. Motion carried.

### **Agenda Item # 4**

#### **CHSTP Factsheet**

Scott handed out the factsheet. It is intended to be a handy quick guide. There are a couple of updates. The group requested SCPDC employee's email addresses to be on the factsheet. All members were advised to send updates to Scott via email. [scott@scpdc.org](mailto:scott@scpdc.org)

K. Walker and S. Clayton entered the meeting at 9:30 a.m.

### **Agenda Item # 5**

#### **Transit element of HTMPO MTP 2035**

L. Marretta spoke to the group regarding the Unified Planning Work Program effective July 1, 2010. Josh showed the group how to find the documents on the HTMPO website.

K. Belanger entered the meeting at 9:45 a.m.

Scott spoke of the Transportation Implementation Program (TIP). This is the five year plan. L. Marretta went into detail about regarding the Transit Element and the grants. Discussion ensued regarding TIP.

L. Marretta then spoke of the long range plan. HTMTP Houma-Thibodaux MTP 2035. He made reference to the parts of the plan which involves transit. Scott passed out the summary of the entire document. More are available upon request.

### **Agenda Items # 6**

#### **New Freedom, JARC Grant Applications**

L. Marretta discussed the New Freedom and JARC grants. He stated the Martha Cazaubon has put together an application for both grants with the idea of creating within SCPDC a regional mobility manager. That position would strictly be for transit. She was looking for 100% funding and that was being based on the fact there was going to be a local match waiver of Section 7025 for hurricanes. It turns out we are unable to get the JARC grant with that waiver but looks very favorable for the New Freedom which she applied for \$149,000.00.

K. Belanger stated they are planning to hire someone for 1 year to handle transportation needs. Discussion ensued regarding the position which this grant will initially pay for.

L. Marretta thanked the group for their support on the New Freedom grant.

K. Belanger exited the meeting at 10:30 a.m.

**Agenda Items # 7**  
**CHSTP Needs Survey**

S. Leger stated Martha Cazaubon would have more information at the next meeting. The needs survey will be part of the Regional Mobility Manager position.

**Agenda Items # 8**  
**Other Business**

Discussion ensued regarding the Thibodaux TIP.

W. Voisin discussed the emergency evacuation buses which they are in the process of purchasing.

L. Marretta suggested an agenda item for the next meeting should be needs requested of an agency.

**Agenda Items # 9**  
**Next Meeting Date**

The next meeting will be on Wednesday, September 8, 2010 at 9:00 am.

Upcoming tentative dates are:  
December 8, 2010