



SOUTH CENTRAL SAFE COMMUNITY PARTNERSHIP

Special Meeting for Traffic Safety Summit 2012
Tuesday, September 11, 2012 @ 11:00 AM to 12:00 noon
Squad Room, LA State Police Troop C
4047 West Park Avenue, Gray, LA 70359

Minutes of the Meeting

In Attendance: (19)

Greg Hood Sr., ADAC	Matt Trahan, LSP-C	Tina Ledet, HPD
Cassie Parker, SCPDC	Scott Reed, Wal-Mart	Bobby O'Bryan, HPD
Rudynah Capone, SCPDC	Bryan Zeringue, Weatherford	John Chapman, HPD
Todd Prevost, LPSO	Brian Detillier, HTCC	
Douglas Foreman, LPSO	Patrick Theriot, HPD	
Alicia Toups, ADAC	Albert Pierre, HPD	
Michael Toups, HPD	Evan Harrell, LSP-C	
Daniel Belanger, HPD	Karl Beattie, HPD	

This meeting was called to finalize the details and plans for the upcoming Traffic Safety Summit scheduled on September 27, 2012.

1. Call to Order

Chairman Greg Hood Sr. called the meeting to order at approximately 11:03 A.M.

2. Opening Prayer

Cassie Parker said the opening prayer.

3. Pledge of Allegiance

Everyone then expressed the Pledge of Allegiance altogether.

4. HTCC's Important Event Reminders/Policies

Brian Detillier, event manager of Houma Terrebonne Civic Center, announced that the building would be opened at 6:00 AM and that they would have their own staff around to help with setup and all. If questions arose, he would be around to address them. Parking Lot B and C are reserved for outdoor safety demos.

5. Role of Committee Chairpersons

Rudynah Capone reiterated that at the last SCSCP Meeting on August 16, different committee chairpersons were appointed. She read the tasks for each of the committee chairs.

As for her and Cassie Parker, they spearhead the Overall Program. They serve as liaison between SCSCP officers, committee chairs and the HTCC event manager. They are in charge of making sure the program starts and ends on time, coordinate with other committee chairpersons to ensure things go well, record the highlights of the summit, and prepare the certificates to be handed out during lunch.

For Registration Committee, R. Capone told that Alicia Toups is tasked to sign up everyone as they arrive and hand over their commodities, ID's and lanyards. She's also tasked to collect the Summit Evaluation sheets at the end of the event. Discussion ensued on whether or not there's a need for assistants to help Alicia. Bobbie O'Bryan of HPD offered to find volunteers. Chairman Hood suggested that they bring the Young Marines again like HPD did in last year's summit. Alicia said she would have two persons from ADAC to help her out, so that should be enough.

R. Capone announced that as of Monday, September 10, 2012, only 55 people have registered for the summit. She requested the committee members to encourage their colleagues to register.

For Food and Beverage Committee, Tina Ledet will oversee and coordinate with Premier Catering's contact person Mariah Briggs to make sure that breakfast and lunch are served on time. In case food is insufficient, she should notify R. Capone.

For Breakout Sessions Committee, Matt Trahan will be announcing what breakout sessions are taking place, who the speakers are and where they will be at. He is also to coordinate with overall program coordinators to make sure the meeting rooms are equipped and ready for the sessions.

For Outdoor Demos Committee, Todd Prevost will be announcing the different kinds of safety demos happening outside and encourage the participants to take part in any of them.

For Media Committee, Jamey Fontenot is not present. R. Capone said that she would get with him on how to deal with this.

For Security, Bobbie O'Bryan and Daniel Belanger of HPD would spearhead. Their role is to basically secure the peace and quiet of the event. If there are any intruders or gatecrashers, they would step in to apprehend them.

B. O'Bryan asked if LPSO or TPSO is bringing their mobile command center to the event. LPSO will for sure. HPD wanted to present their command post as well. Chairman Hood encouraged agencies if they want to bring anything, feel free to do so. Scott Reed of Wal-Mart confirmed they're bringing two trucks but he could bring more. He asked if they could do a table display inside the building. R. Capone agreed to it and advised HTCC that one additional table and 2 chairs are needed for this.

Discussed ensued on the direction that this summit is heading. R. Capone expressed that it should be more of a seminar, not an expo. This is the first time that we are bringing in more outdoor safety demos. Last year, it was just Wal-Mart that did the outdoor demo. Another discussion ensued on the DWI van and that our coalition is attempting to get a unit in the future because only five agencies have obtained the van through LHSC. G. Hood asked HPD if they could ask Jefferson Parish if they're willing to bring in their van to the summit.

Doug Foreman of LPSO asked if this committee would welcome private vendors selling safety equipment (cones, safety vest) to be at the summit. R. Capone suggested that we table this matter for further discussion. M. Trahan said if we do this, we should make sure we have the space facility to do that. Waiver and liability issues are to be considered. Further discussion ensued.

R. Capone said that the coalition plans on rotating the summit venue around the six Parishes that it covers, perhaps going to St. John or St. James next year. Or perhaps the Thibodaux Civic Center...

M. Trahan expressed his sentiments on the idea of entertaining private vendors. He said that we don't do it this year but would look into it for next year. B. O'Bryan expressed that there are a lot of private businesses in Lafourche and Terrebonne that would like to participate but were not given the opportunity. He said that we never really said on the table that we are entertaining these businesses. Albert Pierre of HPD suggested that if we're entertaining private vendors, we should charge a little booth fee, but B. O'Bryan responded that it doesn't make sense to charge them if we're not paying for the usage of HTCC's facility. Chairman Hood said that if it's implemented for next year, these vendors will be asked to give a donation to the Safe Communities.

M. Trahan made a motion to table the matter on entertaining private vendors for further discussion and develop rules, guidelines and prices. Michael Toups seconded it. Motion passed but B. O'Bryan opposed and expressed his recommendations. He said that most of the demos like rollover simulator and fatal vision are targeted to teens, so he suggested that breakout sessions for teenagers such as distracted driving that would be coming in after 1:45 PM. R. Capone responded by saying that two sessions for young drivers have already been added to the agenda. She reminded that everybody had to pre-register. B. O'Bryan said that he was looking at bringing in around 65 students. M. Trahan asked what the focus of the summit was—whether it was going to be strictly for partners or have some public participation. B. Zeringue agreed that it's a great idea to bring in teens but it would be hard to convince schools to send out the students and that we ought to have clarity on what our goals of bringing these kids are. G. Hood suggested that these plans would be evaluated further and be implemented in the succeeding summit. M. Trahan encouraged that we invite safety coordinators or supervisors of private businesses. B. Zeringue said he would forward contact info of industrial groups and organizations that deal with safety.

6. Review and Discussion of Agenda

The committee members reviewed the agenda. Discussion ensued about some of the items that needed confirmation and clarity of execution.

The Honor Guard (s) who'll do the Presentation of Colors would be from different law enforcement agencies. It would be a multi-agency effort. Sgt. Belanger and R. Capone had contacted Emily Huddleston's mom to confirm her singing of the Star- Spangled Banner. A. Toups asked if we had a tent to use for the CPS inspection, and R. Capone affirmed that we could use the Safe Community tent that was just purchased this year. LPSO offered to bring the golf carts for the fatal vision demonstration. G. Hood suggested that HPD should get with LPSO to execute the demo. For the motorcycle demo, a question was asked as to what the expectation of the coalition partners was. G. Hood responded that it didn't have to be a full-blast setup.

No further questions and comments.

7. Venue Layout, Parking and Technical Equipment Details

These items were mentioned earlier.

8. Packet and Commodities

Each summit packet will consist of the agenda brochure, pen, note sheet, lanyard and Safe Community newsletter—all placed in a tote bag. All packets will be prepared ahead of time and be handed over to participants upon registration.

9. What to Report for Regional Transportation Safety Plan Update

R. Capone told that the Team Leaders from our regional safety plan's four (4) emphasis areas (Sgt. Trahan, Capt. Fontenot, B. Zeringue, Lt. O'Bryan and P. Blanchard) would do a five-minute update on the safety programs that we have been doing. It's basically sharing them progress reports as to how we're doing in our safety efforts, where we're at and where we're headed to.

10. Documentation

Discussion ensued on the radio campaign that E. Harrell has been doing the past week to help us promote the summit. At the summit itself, audio recordings and photos will be taken to document the highlights of the sessions. R. Capone said she would email a Press Release to E. Harrell for him to forward to media partners.

11. Other Business

Sgt. Belanger brought up a concern that the CPS breakout session was a redundancy to the nighttime seatbelt enforcement and the CPS inspection at 12:30 to 3:30 PM but it was clarified that these three had different intentions and focus, and that the CPS inspection was an outdoor activity wherein the techs would actually be checking the child car seats.

12. Adjournment

B. Zeringue made a motion to adjourn the meeting at 11:55 A.M., seconded by Sgt. Trahan. Motion carried. Lunch was served after the meeting.

Meeting Minutes was approved during the SCSCP Quarterly Meeting on November 15, 2012 at LSP Troop C.