

SCPDC Active Transportation Committee Meeting Minutes | 2012

Date: Wednesday, November 14, 2012

Attendees: (11)

Josh Manning, SCPDC
Rudynah Capone, SCPDC
Cassie Parker, SCPDC
Scott Leger, SCPDC
Lyle Leblanc, LADOTD
Chris Pulaski, TPCG
Terry Arabie, Lafourche Parish Government
Keri Walker, St. James Parish Government
John Fontenot, BRASS
Tracey Hienwang, DOTD
Dennis Hebert, DOTD

Agenda Item #1

Introductions

Introductions took place at the request of J. Manning.

Agenda Item #2

Approval of Meeting Minutes

It was motioned by L. Leblanc to approve the May 9, 2012 meeting minutes. D. Hebert seconded. Motion carried unanimously.

Agenda Item #3

Bike and Pedestrian Plan Update

a. Draft Document

J. Manning reviews the Bicycle and Pedestrian draft plan with the committee. He informs the committee members that there is a list of goals that are named in the document. He requests that the committee review the list of projects by parish and make suggestions with regards to the names of the projects, recommendations, and etcetera. He adds that if there are any comments after the meeting, the individual can contact himself or C. Parker. He suggests that a deadline be set for recommendations and/or suggestions. The committee agrees that the deadline be set for December 5, 2012. L. Leblanc states that if he is informed of the bicycle projects prior to an overlay project being led, he can request that bicycle markings on the shoulders be applied once the overlay is completed. J. Manning informs the committee of potential funding sources for the proposed projects.

Agenda Item #4

Ongoing Project Updates

Terrebonne Parish

C. Pulaski informed the committee that the Southdown Loop project consists 6 miles of on-road and 4 miles of off-road trails. He states that the main focus will be the trailhead, where parking will be available for fifteen to twenty vehicles, and picnic tables will be available for individuals to use. C. Pulaski explains that there will be controlled access to the off-road trail in order to prevent ATV's from entering. Users can also access information about the trails on kiosks, such

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as the correct manner to travel the trail. Terrebonne Parish is collaborating with a local architecture engineering firm with regards to surveying and the design of the trailhead area.

St. James

K. Walker informs the committee that the first portion of the West Bank levee is complete; it consists of two miles between two plantations on River Road.

Agenda Item #5

2012 Traffic Safety Summit

R. Capone informs the committee that South Central Planning and Development Commission organizes a Traffic Safety Summit every year, since 2000, through its South Central Safe Community Partnership. The 2012 Traffic Safety Summit was held at the Houma-Terrebonne Civic center this year. She states that 113 safety partners attended, an 18% increase from last year. She also informed the committee that this year's event included bike safety demos and a bicycle and pedestrian break out session.

Agenda Item #6

Grant Opportunities

a. Smart Growth American Technical Assistance

R. Capone explains that the Smart Growth America gets funded by the U.S. Environment Protection Agency to do free assistance to local communities or groups that are interested in creating great neighborhoods. She asks the committee members if they are interested in pursuing this assistance in the next cycle.

It was motioned by T. Arabie for the Active Transportation Committee to apply for Smart Growth American Technical Assistance in the next funding cycle. C. Pulaski seconded. Motion carried unanimously.

b. Safe Routes to School

R. Capone explains that the next grant cycle for Safe Routes to School begins January 2, 2013; the deadline is March 1, 2013. She reminds everyone that the project must be within a two mile radius of an elementary or middle school. J. Manning adds that, while this is a reimbursable cost, the parish must fund the project initially.

Agenda Item #7

Bike-Ped Design Workshops

J. Manning informed the committee that there is information included in the packet with regards to Bike-Ped Workshops. He stated that there is a possibility that a workshop will take place South Central Planning and Development in the future.

Agenda Item #8

Next Meeting Date

Next meeting date is scheduled for **Wednesday February 13, 2012 10:00 A.M.**