

Houma – Thibodaux  
Metropolitan Planning Organization  
Regional Transit Committee  
(CHSTP)

South Central Planning and Development Commission Office  
5058 West Main Street, Gray, LA 70359  
985-851-2900

**M E E T I N G M I N U T E S**

**Regional Transit Committee Meeting**

**Date:** Tuesday, March 18, 2014 10:00 AM

**Meeting Location:** SCPDC’s Pelican Room, Gray, LA.

**In Attendance**

<b>Committee:</b>	<u><b>Assumption ARC</b></u> Sherry Douglas Ellen Daigle	<u><b>SED #1</b></u> Rose Grabert Mona Danos
	<u><b>Assumption COA</b></u> Rosa Lou Molaison	<u><b>St. James Parish</b></u> Sheila Clayton Melvin Moses
	<u><b>LADOTD</b></u> Tina Athalone Michael Watts	<u><b>Terrebonne ARC</b></u> Roger Shelton
	<u><b>Lafourche ARC</b></u> Lester Adams Peggy Krieg	<u><b>Terrebonne COA</b></u> Kayla Dardar Randy Manning
	<u><b>Lafourche COA</b></u> Charlene Rodriguez	<u><b>Terrebonne Parish Consolidated Government Transit</b></u> No representation
<b>Other Attendees:</b>	JD Allen, ATG Jeffery Leuenberger, LPF April Young, Bayouland Families helping Families Kenneth Montgomery, Vacherie Personal Care Services Jesse Chriss, Vacherie Personal Care Services Warren Chauvin, LRS	
<b>Staff:</b>	Kevin Belanger, CEO SCPDC Scott Leger, SCPDC Cassie Parker, SCPDC	

C. Parker informed the committee that prior to the meeting, a public hearing will take place for Good Earth Transit FY 2014 Program of Projects. She informed the public that comments will be received during this public hearing, but answered during the next HTMPO Policy Committee meeting on April 24, 2014.

C. Parker opened the public hearing. She called for public comment three times.

***L. Adams motions to close the public hearing, C. Rodriguez seconds the motion. Motion carried unanimously.***

**Call to Order**

C. Parker called the meeting to order at approximately 10:15 a.m. on Tuesday, September 17, 2013 at South Central Planning and Development Commission Pelican Room in Houma, LA.

**Agenda Item # 1**

*Introductions*

Introductions took place. A. Young with Bayouland Families Helping Families and Children's Special Health Services located in Thibodaux gave the committee a brief overview of the agency's program. She explained that the program is for children with disabilities from ages 0-21. Transportation is a huge issue for the agency, especially Medicaid transportation. A. Young stated that there have been occasions that their patients were scheduled for surgeries at the hospital and the transportation never arrived to transport the patient to his/her appointment. J. Allen questioned if all of the transportation was considered non-emergency medical. She stated that the transportation is classified as non-emergency medical. Discussion ensued. J. Allen requested that A. Young speak with him after the meeting regarding this issue.

**Agenda Item # 2**

*Approval of the December 17, 2013 Meeting Minutes*

S. Leger requested that the committee review the meeting minutes from December 17, 2013.

***C. Rodriguez motions to approve the June 18, 2013 meeting minutes, R. Molaison seconds the motion. Motion carried unanimously.***

**Agenda Item # 3**

*Local Agency Reports*

R. Molaison stated that Assumption COA participated in J.D. Allen's Marketing Training in Baton Rouge.

R. Shelton informed the committee members that there was a security incident on the campus of Terrebonne ARC yesterday. He stated that protocol was followed and the SWAT team secured the area. It was determined that the shooting threat called into 911 was a hoax.

**Agenda Item # 4**

*STARRS Training Discussion*

C. Parker informed the committee that Jamie Ainsworth was unavailable to attend the meeting today, but explained that she has offered to conduct a STARRS training for the Regional Transit Committee meeting. She requested that the committee share their thoughts with regards to the topics they would like to cover. She added that J. Ainsworth suggested Vehicle Management because it pertains to 5310 and 5311 providers. Discussion ensued. The committee stated that they would be interested in a STARRS training.

**Agenda Item # 5**

*Grant Application Results*

C. Parker asked the agencies if they have received any information concerning their grant applications. M. Watts stated that a selection committee will be meeting next Monday to compile the scores. He stated that DOTD plans to go out for bid on all vehicles and once the bid is complete, DOTD will order vehicles in July or August. He added that the vehicles will be ready 4-5 months after purchase is made.

**Agenda Item # 6**

*Lafourche Parish Transit Feasibility Study Update*

K. Belanger informed the committee that the final contracts for the Lafourche Parish Transit Feasibility Study have arrived. He stated that work on the study will begin shortly. He explained that South Central Planning and Development Commission (SCPDC) will be evaluating the feasibility of a transit system within Lafourche Parish. He mentioned that SCPDC was fortunate to be involved with the River Parishes Transit Authority (RPTA) many years ago, and accomplish the creation of a successful system on their behalf.

**Agenda Item # 7**

*Good Earth Transit FY 2014 Program of Projects*

C. Parker announced that Wendell Voisin has been promoted to Terrebonne Parish Consolidated Government's Fleet Manager and will no longer be the Public Transit Administrator at Good Earth Transit. She added that the interim Administrator will be Yolanda Reed Scott.

**Agenda Item # 8**

*MTP Update- Transit Element*

J. Manning informed the committee that the Transportation Division is currently updating the Houma- Thibodaux MPO's long range transportation plan. He requested that the committee members take a moment at some point to review the current transit element. He suggested that the committee make notes of pros and cons and bring those recommendations to the MPO's attention.

**Agenda Item # 9**

*Other business*

- A. C. Parker distributed the updated Regional Transit Committee contact list.
- B. C. Parker distributed the Regional Vendor contact list which was requested by the committee during the December 17, 2014 meeting.

M. Moses asked M. Watts if DOTD has any plans for safety training. He stated that they are in the process of replacing the training director.

**Agenda Item # 10**

*Future Meeting Dates - June 17, 2014 and September 16, 2014*

**Agenda Item # 11**

*Adjournment*

***P. Krieg motions to adjourn the meeting at approximately 12:20 p.m., S. Douglas seconds the motion. Motion carried unanimously.***