

Houma – Thibodaux
Metropolitan Planning Organization
Regional Transit Committee
(CHSTP)

South Central Planning and Development Commission Office
5058 West Main Street, Gray, LA 70359
985-851-2900

M E E T I N G M I N U T E S

Regional Transit Committee Meeting

Date: Tuesday, May 3rd, 2016 10:00 AM

Meeting Location: SCPDC’s Pelican Room, Gray, LA.

In Attendance

Committee:	<u>Assumption ARC</u> Sherry Douglas	
	<u>Assumption COA</u> Angel Authement	<u>St. Mary CAA</u> Tishoma Loston
	<u>Lafourche ARC</u> Lester Adams Peggy Krieg	<u>Terrebonne COA</u> Randy Manning
	<u>Lafourche COA</u> Linda Pertuit Charlene Rodriguez	<u>Terrebonne Parish Consolidated Government Transit</u> Wendell Voisin
	<u>SED #1</u> Mona Danos Rose Grabert	
Other Attendees:	Jamie Ainsworth, LA DOTD Stephanie Barthelemy, LA DOTD	
Staff:	Kevin Belanger, SCPDC Scott Leger, SCPDC Cassie Parker, SCPDC Joshua Manning, SCPDC Leo Marretta, SCPDC Emma Bergeron, SCPDC	

A. Tatar welcomed everyone to the meeting. He explained since the first meeting of the year had been pushed so far back, the date for the next meeting has not yet been set. L. Marretta inquired on how many meetings Committee members must attend to be in compliance with State regulations in order to be included within the TIP. J. Ainsworth stated the goal was two of the four. The ultimate goal is coordination.

Agenda Item # 1

Introductions

Introductions took place.

Agenda Item # 2

Approval of the December 12, 2015 Meeting Minutes

A. Tatar requested that the committee review the meeting minutes from December 12, 2015.

C. Rodriguez motioned to approve the December 12, 2015 meeting minutes as amended, P. Krieg seconded the motion. Motion carried unanimously.

Agenda Item # 3

Agency Reports

Good Earth – The Good Earth Transit System has a mechanic position and three driver positions available. The new fare collection equipment has been installed. They have begun working on the passenger information system to tie into the new fare collection system. Good Earth plans to purchase capital equipment, three busses to replace busses used in the City of Thibodaux.

Lafourche ARC – L. Adams planned to resign from his position on June 10th. A new Executive Director has been hired, Ms. W. Eschete. The LARC has received a \$100,000 operational reimbursement contract which begins July 1, 2016 to June 30, 2017.

SED #1 – Millage renewal passed (for another ten years)!

Lafourche COA – Received two vans from DOTD. The lift wasn't working on one of them, DOTD has repaired it. Both vans has had issues with water coming in when it rains and were at DOTD for caulking.

Assumption COA – Experiencing staffing issues and were in need of sub-drivers. They recently picked up a van from DOTD, as of yet there were no issues with new van. However, in the past they have experienced issues with new vans within the first 60 days of having van.

Concerns were voiced in regards to picking up brand new vans from DOTD which; unbeknownst to the grantee, repairs were needed, ie: lifts not working, raining inside, etc. Vehicles bought under the 5311 program repair costs were reimbursable, vehicles bought under the 5310 program repair costs become the organization's expense if delivery has been taken. J. Ainsworth promised to bring the concerns back to DOTD.

It was motioned by C. Rodriguez, seconded by S. Douglas for the HT-MPO to write a letter on the Transit Committee's behalf to DOTD requesting support and guidance as to how to handle new vehicle maintenance issues. Motion carried unanimously.

A. Tatar stated he had accepted a Transit Planning position at the Regional Planning Commission located in Baton Rouge. This will be his last meeting. S. Leger will be facilitating future transit meetings. L. Marretta thanked A. Tatar for the work he had done for the HT-MPO.

L. Marretta stated a private transit provider in Lafourche Parish, Fourchon Transportation Services, has recently gone out of business and has 12 fairly new passenger vans for sale, if entity may be interested.

LA DOTD – Each award year under DOTD's vehicle RFP, it's a one year award with the option to renew for two consecutive years. Three total years under an RFP. The current vendors have decided not to renew for a third year. It was presently being bid out. There will be a gap in a RFP of capital vehicles. For those who has applied for a bus to be awarded in 2017. DOTD was working toward making an order before the RFP expires. If DOTD places order, the locals would be expected to pay match by July 12th. Any requests received after July 12th will be held until the next RFP.

K. Belanger entered meeting. He updated the Committee members on the Lafourche Transit Feasibility Study. The HT-MPO had devised a report and met with the Lafourche Parish administration. Parish President J. Cantrelle was in the process of reviewing the parish's budget. There's a possibility the transit expansion allotment may be cut from the FY17 parish budget. Mr. Cantrelle supports the HT-MPO to present the report on the Lafourche Transit Feasibility Study to the Lafourche Parish Council on May 10th, 2016. He encouraged the Committee members to attend to the council meeting. Pertinent questions may be asked in which those answers may be better suited coming from the Committee members.

Agenda Item # 4

Data Sharing Legislation

For informational purposes the Committee members was given a copy of HB260, "Human Services Transportation Data Coordination Act" which would provide for a centralized human services transportation data system.

Agenda Item # 5

Vendor List/Contact List

It was requested members review the vendor/contact list and provide to C. Parker input on vendors used by the Committee members.

Agenda Item #6

Items for Future Meetings

A possible future agenda item would be 5310 new vehicle specifications, application scoring and corrections schedule.

Next Meeting – TBA

S. Douglas motioned to adjourn the meeting, P. Krieg seconded. Motion carried unanimously.