

Houma – Thibodaux
Metropolitan Planning Organization
Regional Transit Committee
(CHSTP)

South Central Planning and Development Commission Office
5058 West Main Street, Gray, LA 70359
985-851-2900

M E E T I N G M I N U T E S

Regional Transit Committee Meeting

Date: Tuesday, December 20th, 2016 10:00 AM

Meeting Location: SCPDC’s Pelican Room, Gray, LA.

In Attendance

Committee:	<p><u>Assumption ARC</u> Ellen Daigle</p>	<p><u>St. James Parish</u> No Representative Available</p>
	<p><u>Assumption COA</u> Angele Authement</p>	<p><u>Arc of St. Mary unsure if this is correct</u> Kristal Hebert</p>
	<p><u>Lafourche ARC</u> Wendy Eschete Edna Foret Kyle Soignet</p>	<p><u>St. Mary CAA</u> No Representative Available</p>
	<p><u>Lafourche COA</u> Charlene Rodriguez</p>	<p><u>Terrebonne ARC</u> No Representative Available</p>
	<p><u>SED #1</u> Mona Danos Rose Grabert</p>	<p><u>Terrebonne COA</u> No Representative Available</p> <p><u>Terrebonne Parish Consolidated Government Transit</u> Gayle Vaughn Wendell Voisin</p>
Other Attendees:	Chris Pulaski, TPCG	
Staff:	<p>Scott Leger, SCPDC Pat Gordon, SCPDC Josh Manning, SCPDC Emma Bergeron, SCPDC</p>	

S. Leger welcomed everyone to the meeting. He opened the Public Hearing for Good Earth Transit 2017 Program of Projects. There being no comments received from the Public. S. Leger closed the Public Hearing.

Agenda Item # 1

Introductions

Introductions took place.

Agenda Item # 2

Adoption of the September 20th, 2016 Meeting Minutes

S. Leger requested for the Committee to review the meeting minutes from September 20th, 2016.

C. Rodriguez motioned to approve the September 20th, 2016 meeting minutes as amended, R. Grabert seconded the motion. Motion carried unanimously.

Agenda Item # 3

Agency Reports

Lafourche COA –Still waiting on the vans.

SED #1 – Waiting on vans. They had a scheduled meeting on December 14th for a site visit, DOTD did not show nor did they call saying they would not be able to.

Lafourche ARC- Received two new vehicles with commercial inspection stickers. The vehicles received are not classified nor do the vehicles meet the state's qualification as commercial vehicles. They are not commercial vehicles yet come with a commercial vehicle inspection sticker from DOTD. K. Soignet has tried to contact the state Office of Public Safety. He has left two messages; however, they have not returned his calls. It was agreed for the HT-MPO to write a letter on behalf of the LARC informing Mr. Kent Mitchell of the issue and requesting DOTD to clarify the classification of the vehicles with the State's inspection tag vendors.

J. Manning stated the Regional MPO's statewide were trying to facilitate a meeting with DOTD to discuss issues such as the delay of receiving busses.

St. Mary – All is well.

Assumption ARC- Still waiting. Asked for recommendations on the best place to have a Ford bus worked on.

Assumption COA – Inquired about AC vendors, if there was another beside Polar Air. Carrier Transicold South in St Rose was suggested. Planned to submit 5311 grant request letter before December 31st.

Good Earth – In the process of their 3yr Triennial Review. Transit service was going well. They don't have any capital projects ongoing at the moment. Parish administration nixed the Passenger Information System Project. Still short a few drivers, managing a good deal better, was able to fill a few vacant positions. Mechanics were up to full staff again.

Agenda Item # 4

Get – 2017 Program of Projects

W. Voisin stated TPCG had submitted their list of projects for the upcoming fiscal year. They only have three line items in their list of projects. No capital, not planning acquisitions of busses.

P. Gordon inquired about bus shelters. W. Voisin relayed TPCG has the ability to purchase shelters. They still have one shelter in their work yard which was unable to be installed because the Parish was unable to acquire all the permits. Also, they still have twenty benches and other assets which they have been unable to place due to permitting issues.

Agenda Item # 5

Application deadline for MPO TIP – Thursday, December 1st, 2016

J. Manning reminded the Committee that the application deadline for MPO TIP was Thursday, December 1st, 2016.

Agenda Item #6

Amtrak Update

P. Gordon relayed that the HT-MPO was in the process of trying to re-establish the Amtrak initiative. The Amtrak Focus Group planned to meet the next day. They will focus on assigning tasks on developing collaboration with other MPO's and EDO's. Their goal is to gain some movement toward upgrading the Schriever Station as well as increasing trips. Also, to extend the Sunset Limited Route to Jacksonville, FL. He hopes to have a full report to give at the next Transit Committee meeting.

Agenda Item #7

Contact List and Self-Assessment Tool Status

The Self-Assessment Tool was handed out to CHSTP members at the last meeting. Included within the meeting packets were the 2007 survey results are from 2007. There were some groups which were missing from the 2007 survey. Please send results to S. Leger. Once results have been received, the next step is the re-evaluation questionnaire.

Agenda Item #8

Next Meeting – March 21st, 2017

Agenda Item #9

Adjournment

K. Soignet motioned to adjourn the meeting, E. Daigle seconded. Motion carried unanimously.