

Houma – Thibodaux
Metropolitan Planning Organization
Regional Transit Committee
(CHSTP)

Terrebonne Parish North Branch Library
4130 West Park Avenue,
Houma, LA 70359

M E E T I N G M I N U T E S

Regional Transit Committee Meeting

Date: Wednesday, August 16th, 2023, 10:00 AM

Meeting Location: Terrebonne Parish North Branch Library

In Attendance

Committee:	<u>Assumption ARC</u> Sarah Olivo	<u>St. James Parish</u> Shanitra Jasmin Melvin Moses
	<u>Assumption COA</u> Nicole Pitre	<u>Arc of St. Mary</u> No Representative Present
		<u>St. Mary COA</u> No Representative Present
	<u>Lafourche ARC</u> Anita Webb	<u>Terrebonne ARC</u> Trudy Bergeron
	<u>Lafourche COA</u> Marilyn Collins	<u>Terrebonne COA</u> Kayla Dardar Jessica Fitch
	<u>SED #1</u> Mona Danos	<u>Terrebonne Parish Consolidated Government Transit</u> No Representative Present
Other Attendees:	Justin Clement, Assumption Parish Police Jury Karen Harris, LADOTD Paul LeBlanc, Assumption Parish Police Jury Sarah Arceneaux, City of Thibodaux Sherry Wilmore, Goodwill Tina Anthalone, LADOTD	
Staff:	Jonathan Eastwood, SCPDC Josh Manning, SCPDC Thomas Rhodes, SCPDC	

Agenda Item #1

Roll Call and Introductions

J. Manning called the meeting to order.

Roll call took place.

Agenda Item #2

Adoption of the February 15th & May 17th, 2023, Meeting Minutes

The rideshare program, discussed in the February 15th minutes, was relayed by Good Earth Transit and not by T. Bergeron.

S. Wilmore motioned to adopt the February 15th & May 17th, 2023 meeting minutes, seconded by K. Dardar. All were in favor, motion passed.

Agenda Item #3

Opportunity for Public Comment

J. Manning opened the floor to accept Public Comment. There were no comments received from the Public.

Agenda Item # 4

LA DOTD Project Updates

- Applications are due November 1.
- Site visits are due sometime in September.
- Compliance reports need to be turned in sometime in September.
- Training reimbursements have been added to STARS and it will be due in thirty days.
- The board of directors meeting is late.
- Vehicle accident reports need to be submitted and closed out in thirty days.
- Update employee's information on stars.
- Vehicle inspections will start on October 1.
- Transit Conference in New Orleans begins October 29-November 2.
- Pilot program has been pushed to September.
- Disposition of vehicle deadline is on September 20. The blackout period will be until October.
- LA-Cares trainings will be held on September 20-21 in Baton Rouge and the leadership training will be in New Orleans from October 14-15. The LA Cares Driver Certification will be held in New Orleans on October 4-5 and the driver recruiting and retention on October 10.

Agenda Item # 5

Transit Agency Reports

ARC of St Mary: There was no update.

Assumption ARC: S. Olivo relayed they are short-staffed and are having trouble with AC in some of the Transit vehicles. They also had four vehicles with broken windshields and have been replaced.

SED#1: M. Danos relayed they are having some AC issues. They are waiting on new vehicles.

Terrebonne COA: K. Dardar relayed they are having some AC issues.

Terrebonne ARC: T. Bergeron discussed they are looking to hire new drivers, as three of their drivers quit.

Lafourche ARC: A. Webb discussed they have hired five new employees. She also stated they have some minor AC issues as well as two shattered windows.

Lafourche COA: M. Collins relayed they are having issues hiring, AC complications, and some broken windows.

Good Earth Transit: There was no report.

Assumption COA: N. Pitre relayed they have had some trouble hiring new employees. 4 total drivers. They also have had some AC issues.

St. James Parish Government: S. Jasmin relayed that their vehicles are breaking along with AC problems.

Agenda Item # 6
Other Partner Updates

S. Whilmore discussed the expungement clinic that will take place on August 23 at 9:00am. They are restarting the Coalition on September 12. They are also looking to hire someone to work the front desk.

Agenda Item # 7
HTMPO Updates

J. Manning discusses the new MPO Updates. The RFQ process for Bike/Pedestrian plan has been completed. There were federal funds received to complete the Safe Streets for All Action program that should be completed in twelve months. The Long-Range Plan is up for adoption in 2025.

Agenda Item #8
Next Meeting Date: November 15th, 2023

There being no other business to discuss, the meeting was adjourned.